

City of Fort Lauderdale
FY 2013 COMMISSION ANNUAL ACTION PLAN
Progress Report to Commission: Quarter 1



HOW TO READ THIS REPORT

This FY 2013 Commission Annual Action Plan Report provides an at-a-glance summary of progress with Fort Lauderdale City Commission priorities. These priorities were developed during the spring and summer of 2012 through collaboration by Department Directors and the Commission, leading to an ultimate ranking of actions and projects, referred to as initiatives with the strategic planning and budgeting processes. Within this report, each initiative is associated with a Cylinder of Excellence, a Department as the lead, a brief description of what the initiative is, an analysis of progress, and key milestones and dates. The information in this report was generated from ClearPoint software, the City's strategic performance management software, which allows for the monthly reporting and analyzing of data. Progress with the Action Plan is monitored monthly through the interdisciplinary **FL²STAT** program, the City's approach to exponential improvement.

SUMMARY

The Initiative Summary provides an index of the Commission Annual Action Plan initiatives. The first column, titled **Category**, organizes the initiatives according to following categories: Policy, Management, Management-in-Progress, and Projects. The second column, titled **Initiatives**, contains the initiative name. The name itself begins with an abbreviation for the Cylinder of Excellence that the initiative falls within. To further align the initiatives, the number following the abbreviation corresponds to the goal and objective of the staff draft Strategic Plan. For example, Initiative *PP 1-2: Implement the Riverwalk District Plan* is linked to the Public Places Cylinder of Excellence, and more specifically is tied to the objective 1-2: *Create and nourish partnerships to ensure the utilization of public places.*¹ The third column: **Commission Prioritization Level**, applies only to initiative in the Policy and Management categories and illustrates the importance-level as ranked by Commission: Top, High, and Moderate.

INITIATIVE PROGRESS

Each initiative is presented with 1-page of summary information. It includes a **Description** which provides a summary and/or brief history of the initiative that describes the project and its purpose. The **Analysis** field is intended to provide a status update on the progress of the initiative. It will indicate whether the project is on schedule as detailed in the original Commission Annual Action Plan document and discuss any relevant issues that have arisen during the process. The **Milestone** field is intended to provide a broken down view of the steps needed to complete the initiative along with anticipated completion dates. The status indicator to the left of the Milestone title indicates the status of the milestone.

¹ The draft Strategic Plan will be updated to align with the Vision Plan and is expected to be finalized within FY 2013.

GLOSSARY OF KEY TERMS AND ABBREVIATIONS:

Initiative – Actions and projects that were prioritized by the City Commission during the spring and summer of 2012. Each initiative begins with an abbreviation that is in reference to the **Cylinder of Excellence** it is associated with. The abbreviations are as follows:

- IN – Infrastructure Cylinder
- PP – Public Places Cylinder
- BD – Business Development Cylinder
- NE – Neighborhood Enhancement Cylinder
- PS – Public Safety Cylinder
- IS – Internal Support Platform

Category– This field refers to the category the initiative falls under. The categories are as follows:

- Policy Agenda – these items need additional direction and/or policy action by the Commission and will be presented and discussed as appropriate.
- Management Agenda – the overall direction for these initiatives has generally already been provided by the Commission. Staff will continue to implement and refine at the management level as needed and bring items to the Commission's attention as necessary.
- Management in Progress – these items consist of initiatives which were already underway at the time of the Commission prioritization exercise.
- Major Projects – these items consist of select major Community Investment Program Projects that the Commission prioritized.

FL²STAT – A systematic and innovative program that ties together the organization's Strategic Plan, the Commission's Annual Action Plan, the Community Investment Plan, and budgeting for results. It is a combination of strategic planning, performance management and process improvement. This interdisciplinary strategic performance management program utilizes a PerformanceSTAT and Balanced Scorecard approach.

Initiatives and Milestone Status Indicators	
	Completed – The initiative or milestone has been completed.
	At or Above Plan – Progress is on track to meeting the CAAP target date.
	Caution – Has not or will not meet the overall target completion date, but is moving forward satisfactorily.
	Below Plan – Missed milestone target completion date and is experiencing challenges moving forward.
	No Information – Work on the initiative or milestone has not begun and/or data is not available.



Category	Initiative	Commission Prioritization Level
Policy Agenda	 PP 1-2 Implement the RiverWalk District Plan*	Top
Policy Agenda	 BD 1-1 City Economic Development Plan: Vision, Policy, and Strategy*	Top
Policy Agenda	 IN 1-1 WAVE Streetcar Development and Funding*	Top
Policy Agenda	 PP 1-4 Develop and Implement a City Comprehensive Homeless Strategy*	Top
Policy Agenda	 PS 3-1 911 Dispatch Direction and Funding*	Top
Policy Agenda	 IN 1-1 Monitor FEC Passenger Rail Implementation*	High
Policy Agenda	 IS 2-1 Community Investment Plan Prioritization and Funding*	High
Policy Agenda	 IS 2-1 Annexation: Policy and Action*	High
Policy Agenda	 IS 2-1 Alternative City Revenues Study and Policy Direction*	High
Policy Agenda	 IS 1-4 Information Technology Strategic Plan*	High
Policy Agenda	 BD 1-1 Develop a Marine Industry Strategy*	High
Policy Agenda	 PP 2-1 Improve Landscape Maintenance: Service Level and Funding*	Moderate
Policy Agenda	 IS 2-1 Pension: Review and Funding*	Moderate
Policy Agenda	 IN 1-1 Trolley: Equipment, Routes, and Fares*	Moderate
Management Agenda	 IN 2-6 Beach Renourishment Plan and Funding*	Top
Management Agenda	 PS 1-1 Crime Reduction Strategy and Action Plan*	Top
Management Agenda	 PP 1-3 Renovate the Fort Lauderdale Aquatic Center*	Top
Management Agenda	 PS 2-1 Citywide Comprehensive Emergency Management Plan Update*	Top
Management Agenda	 IN 2-3 Stormwater Management Plan: Implementation*	High
Management Agenda	 NE 1-2 Implement Code Enforcement Program Changes*	High
Management Agenda	 IS 2-1 Develop City of Service Plan (Volunteer Service Program)*	High
Management in Progress	 NE 1-2 Complete the Affordable Housing Study*	Not Applicable
Management in Progress	 PP 2-1 Complete the Beach Master Plan Projects Feasibility Study*	Not Applicable

Management in Progress	 PS 1-1 Implement Red Light Cameras*	Not Applicable
Management in Progress	 NE 2-1 Complete Neighborhood Development Revision Criteria (NDCR) Project*	Not Applicable
Management in Progress	 IN 1-3 South Middle River Roads Funding*	Not Applicable
Management in Progress	 IN 2-1 Implement, Design, and Construct Underground Utilities*	Not Applicable
Management in Progress	 IN 2-2 Water Efficiency and Conservation Campaign*	Not Applicable
Management in Progress	 PP 1-3 Redevelop Stranahan Park*	Not Applicable
Management in Progress	 NE 2-1 Amend NW RAC Zoning Regulations: Uses, Parking, Design Guidelines*	Not Applicable
Management in Progress	 PP 2-1 Implement Central Beach Master Plan Design Guidelines*	Not Applicable
Management in Progress	 PP 1-3 Develop a City Street and Pedestrian Lighting Policy*	Not Applicable
Management in Progress	 IN 2-2 Present a Long Term Water Supply Strategy*	Not Applicable
Management in Progress	 IN 2-5 Multi-Family/Commercial Recycling Program Development*	Not Applicable
Management in Progress	 IN 2-3 Flood Hazard Mitigation Program Implementation for Residents*	Not Applicable
Management in Progress	 NE 2-1 Amend the Planned Unit Development Ordinance*	Not Applicable
Management in Progress	 IN 1-2 Develop Connectivity Master Plan (Greenway/Blueway/Complete Streets)*	Not Applicable
Management in Progress	 IS 1-3 Develop Community Vision*	Not Applicable
Management in Progress	 IS 1-3 Neighbor Survey*	Not Applicable
Management in Progress	 IS 2-1 Fiscal Capacity Study*	Not Applicable
Management in Progress	 IS 1-3 Institutionalize the Strategic Plan*	Not Applicable
Management in Progress	 IS 2-1 Award Banking Services Contract*	Not Applicable
Management in Progress	 IS 2-1 Approve Investment Advisor's Contract*	Not Applicable
Management in Progress	 IS 2-1 Award Investment Manager's Contract*	Not Applicable
Management in Progress	 IS 2-1 Payoff Police and Fire Pension Loan*	Not Applicable
Management in Progress	 IS 2-1 Payoff Capital Lease (Fire Equipment)*	Not Applicable
Management in Progress	 IS 2-1 Develop Fixed Asset Inventory*	Not Applicable
Management in Progress	 IS 1-3 Convert City Employee Paychecks to Direct Deposit*	Not Applicable

Management in Progress	 IS 2-1 Negotiate Collective Bargaining Agreements (Fraternal Order of Police and IAFF - Firefighters)*	Not Applicable
Management in Progress	 IS 2-1 City Manager's Reorganization Plan*	Not Applicable
Management in Progress	 IS 2-1 Reallocation of Capital Projects Portfolio*	Not Applicable
Management in Progress	 IS 2-2 Implement of Local Business Preference Ordinance*	Not Applicable
Management in Progress	 BD 1-3 Implement Business Development Program*	Not Applicable
Management in Progress	 PP 1-1 Marina Dredging: Environmental Study/Permitting (Las Olas, Aquatic Center, Bahia Mar)*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Grand Prix*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Air Show*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Boat Show*	Not Applicable
Management in Progress	 PP 2-3 Partner with CVB to Implement "Welcome Back Troops"*	Not Applicable
Management in Progress	 PP 2-3 Coordinate City Support for Winterfest*	Not Applicable
Management in Progress	 BD 1-1 Prepare Downtown Retail Recruitment Strategy*	Not Applicable
Management in Progress	 BD 1-2 Coordinate with TMA for City Excursions for Cruise Passenger Program*	Not Applicable
Management in Progress	 IS 1-1 Implementation of "We Build Community"*	Not Applicable
Management in Progress	 IS 1-3 Develop a Citywide Social Media Policy*	Not Applicable
Management in Progress	 IS 1-4 Upgrade the City's Official Website*	Not Applicable
Management in Progress	 IS 1-3 Technology Upgrade for Government Access Channel 78*	Not Applicable
Major Projects	 NE 1-3 Sistrunk Blvd Streetscape Project*	Not Applicable
Major Projects	 PP 2-5 Orange Bowl at Carter Park Project*	Not Applicable
Major Projects	 PP 1-3 Southside School Project*	Not Applicable
Major Projects	 IN 2-1 Fiveash Plan: Reliability Improvements*	Not Applicable
Major Projects	 PP 1-1 15th Street Boat Ramp Improvements*	Not Applicable
Major Projects	 PS 3-1 Construct Fire Station 46*	Not Applicable
Major Projects	 PS 3-1 Design and Construct Fire Station 8*	Not Applicable
Major Projects	 PS 3-1 Design and Construct Fire Station 13*	Not Applicable
Major Projects	 PS 3-1 Design and Construct Fire Station 54*	Not Applicable



PP 1-2 Implement the RiverWalk District Plan*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

These activities will improve Riverwalk accessibility.

Facilitate Approval of Development Projects

The New River Master Plan outlined design guidelines that set the standard for future development and open space improvements within the Riverwalk District that focus on the careful design and planning of waterfront development to ensure active and attractive spaces for the public to enjoy. As new projects are built in this area, the vision of an active, livable downtown waterfront community will come to life. Several recent projects have recently been proposed within the District.

Provide Riverwalk Access at Stranahan House and Icon Site

An agreement with Stranahan House and The Related Group will be created to allow public access along the New River.

Analysis

Facilitate Approval of Development Projects

New River Village Phase III - CC Approved 1/12 - 195 Units
New River Yacht Club - CC Approved 12/11 - 248 Units
Broward Center for the Performing Arts - CC Approved 9/12 - \$40M Renovation Project with Glass Pavilion at River's edge
County Courthouse - Approved 8/12 - 600,000 SF, \$200M project
Marina Lofts - Anticipated CC Review Spring 2013 - 1,000 Units

Provide Riverwalk Access at Stranahan House and Icon Site

Meeting with Stranahan House on 12/12/12. Meeting scheduled with Related Group on 1/14/2013.

Milestones

	Facilitate Approval of Development Projects (Greg Brewton - DSD)	12/1/11 - 5/1/13
	Ensure RiverWalk Access to Facilitate Development (Greg Brewton - DSD)	8/20/12 - 12/1/13
	Construct Seawall Repairs (Albert Carbon-PW)	9/12/12 - 12/3/13
	Design, Bid and Construct Lighting Project	10/24/12 - 4/30/13
	Riverhouse Programming (Phil Thornburg - Parks and Rec)	1/21/13 - 6/28/13

Category
Policy Agenda

Commission Prioritization Level
Top

Cylinder of Excellence
Business Development

Lead Department
Sustainable Development

Description
The creation of a Comprehensive Economic Development Plan was identified by the City Commission as a Top Priority. The objective of the plan is to sustain, expand and diversify the City's economic base by enhancing the business climate and creating higher paying jobs, thereby increasing the City's tax base and improving the quality of life for all residents. A key element of the plan will be to identify key strategies and action items that can be implemented within a 5 years, and to set broader goals and objectives to be implemented within 10 years.

Analysis
A proposal to issue an RFP for qualified firms create the Economic Development Plan will be presented to the City Commission on February 5, 2013. If approved, there are 2 phases to the proposal. In Phase 1, information will be gathered to establish a baseline of existing economic and community-related conditions to create and Economic Development profile. In Phase 2, the Economic Development profile will be used to conduct a SWOT analysis, which will be the foundation used to create an Economic Development Action Plan, which will include an Entrepreneurial Development Strategy and access to alternative funding options for Economic Development activities.

Milestones

 Present Strategic Plan Approach to Commission	9/1/12 - 2/5/13
 Release RFP	2/6/13 - 2/6/13
 RFP Proposals Due	4/13/13 - 4/13/13
 Evaluation Committee	4/20/13 - 4/20/13
 Oral Interview with RFP Finalists	4/25/13 - 4/25/13
 City Commission to award the contract	6/4/13 - 6/4/13
 Conduct Public Meeting(s) - 1 public meeting - 4 community meetings - district meetings as needed - 1 open house meeting	6/5/13 - 7/10/13
 Prepare Report and Present to Economic Development Advisory Board (EDAB)	7/10/13 - 9/1/13
 Submit Final Report to City Commission	9/1/13 - 10/15/13



IN 1-1 WAVE Streetcar Development and Funding*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Infrastructure

Lead Department

Transportation and Mobility

Description

The Fort Lauderdale WAVE Streetcar project is a 2.7-mile (5.4 miles two-way) modern streetcar system in downtown Fort Lauderdale with 10 stations. The system will have continuous 7.5 peak hour to 10 off peak hour minute schedules.

The WAVE Partnership has received \$18,000,000 from FTA TIGER Grant for design and construction. City has a match requirement, including a special assessment and land/cash contribution.

Analysis

Wave partnership received \$18 million in TIGER IV grant funds. The \$52 million dollar Small Starts application is still pending. The project has received a finding of no significant impact (FONSI) indicating that there will be no environmental impacts anticipated with the proposed project.

Milestones

	Coordinate WAVE Special Assessment with the DDA	7/15/12 - 6/28/13
	City's Land Contribution for the WAVE Streetcar Project	7/16/12 - 12/31/13
	Commission Meeting Motion to Approve Interlocal Agreement between Partners	12/4/12 - 2/28/13
	Public Hearing 1st Reading	1/15/13 - 3/29/13
	Public Hearing 2nd Reading	2/19/13 - 4/26/13



PP 1-4 Develop and Implement a City Comprehensive Homeless Strategy*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative involves of the development of strategies targeting the homeless in Fort Lauderdale.

Analysis

Request for Letters of Interest:

On 10/26/12, the City was notified by the County that the City's proposal will be included in the County's application to HUD to fund a permanent supportive housing project for the chronically homeless.

1/24/13 Submit Grant Application:

The City has submitted its portion of the application to Broward County on December 12, 2012 to be included in Broward County's application to HUD due January 18, 2013.

1/24/13

Staff provided a memorandum to update the Commission on the City's New Permanent Supportive Housing for Chronically Homeless Project (Project) with specific regard to the type of funding being requested for the Project. The update reads as follows:

In August 2012, when Broward County released a Letter of Interest seeking an entity with which to collaborate on an application to the Department of Housing and Urban Development (HUD) for this Project, it was anticipated that the funding would be for a "New Bonus" project. However, it is anticipated that there will be insufficient HUD money to fund many New Bonus projects.

In order to better position the Project for funding, on January 3, 2013, at a special meeting, the Broward County Homeless Initiative Partnership Advisory Board voted to reallocate money from existing projects, rather than to request funding as a Bonus Project. As a result of the reallocation, the Project will be submitted to HUD as a renewal project, and as such is likely to be funded.

The change necessitated minor changes to the City's application. The changes were completed and submitted to the County on January 11, 2013. The County's submission for all County projects is due to HUD on January 18, 2013; a decision on the Project is expected within 45 days of submittal to HUD.

Milestones

- ✓ Submit Letter of Interest for Homeless Housing and Supportive Services Project 8/13/12 - 8/17/12
- ✓ Submit Grant Application (with Broward County) for Chronic Homeless Housing 10/26/12 - 12/12/12



PS 3-1 911 Dispatch Direction and Funding*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Safety

Lead Department

Fire Rescue

Description

The City is exploring Public Safety communications options: 1) whether to join the proposed County regionalization project or 2) return to operating a City-run dispatch center. Direction is necessary from the Commission regarding future steps taken.

See Bertha Henry letter (CAM 12-2538, Exhibit 1) and CAM 12-2538 for details.

<http://fortlauderdale.legistar.com/LegislationDetail.aspx?ID=1240148&GUID=045E9E8F-6D25-445E-93C8-5B4AABE57464>

Analysis

Joint Conflict Resolution meeting held on October 2, 2012. Item has been placed on Commission Agenda November 20th and December 18th, 2012 for discussion. On December 4th, the interim report of the I-Board with recommendations was provided to the County Commission. There was discussion regarding a county-wide ad valorem tax to fund a regional decision but the County Commission took no action other than to receive the interim report. The final report is due February 1, 2013. A funding source for regionalization should be determined shortly thereafter.

Milestones

	Determine if Legal Action is Necessary	7/15/12 - 4/1/13
	Consolidate 911 Dispatch	7/15/12 - 4/1/13
	Direction to move forward with City operated PSAP and dispatch	7/15/12 - 4/1/13
	Submission of job descriptions for new communications positions to HR	7/15/12 - 11/16/12
	Begin process for other communications positions	7/15/12 - 12/18/13
	First reading of job descriptions at Commission	9/15/12 - 12/19/12
	Second reading of job descriptions at Commission	10/15/12 - 11/6/12
	Begin process for Public Safety Communications Manager	11/12/12 - 12/17/12
	Conclude process for Public Safety Communications Manager	12/18/12 - 4/1/13
	Posting of communications positions by HR	1/2/13 - 1/2/13
	New Public Safety Communications Manager assumes duties	1/11/13 - 4/1/13



IN 1-1 Monitor FEC Passenger Rail Implementation*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Infrastructure

Lead Department

Transportation and Mobility

Description

FEC All Aboard Broward will be a passenger line from Miami to Orlando with a stop in Fort Lauderdale. City plans to develop a transportation Hub at a site that has not yet been identified. Transportation and Mobility is working with regional partners to monitor progress, requirements, and plans as they are developed.

Analysis

Staff evaluated and recommended a downtown station location that takes into consideration the future FEC Commuter Rail service, WAVE Streetcar, BCT Bus Terminal, land use and density.

Milestones

Advocate for Station Location 7/15/12 - 7/15/13

Category
Policy Agenda

Commission Prioritization Level
High

Cylinder of Excellence
Internal Support

Lead Department
City Manager's Office

Description
Staff created a Decision Matrix Relative Weight Determination worksheet to allow the City Commission to weight the criteria that would ultimately be used to rank community investment plan project applications. Each criterion was weighted by the City Commission and then each project was scored by a review committee using the objective criteria. Once scored and ranked, the review team compiled the FY 2013 Proposed Community Investment Plan. The Community Investment Plan prioritization, ranking, and funding recommendation was submitted to the City Commission on July 10, 2012.

Analysis
Staff is in the planning stages for the FY 2014 Budget and CIP year. Budget kickoff is scheduled for February 6 and the Community Investment Plan (CIP) applications are due mid March. The City Commission will be conducting their weighting exercise in February. Once the applications are received, they will be reviewed and scored objectively using the weighted criteria. This is the same process that took place for the FY 2013-FY 2017 Five Year CIP.

Milestones

 Present Five-Year CIP Plan	12/1/11 - 7/1/12
 Prioritize and Fund FY 2013 Projects	12/1/11 - 9/18/12



IS 2-1 Annexation: Policy and Action*

Commission Annual Action Plan



Home



Initiatives

Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The City Manager's Office will evaluate and present information about annexation options for the City of Fort Lauderdale and discuss the potential financial implications of annexing land into the City.

Analysis

The Budget/CIP and Grants Office staff is working closely with City departments and Broward County staff to analyze the five study areas, determine the service requirements of the contiguous unincorporated areas and estimate the cost to provide services to these areas. The five neighborhoods being evaluated include Boulevard Gardens, Broadview Park, Franklin Park, Roosevelt Gardens, and Washington Park. In addition, staff is exploring the possibility of annexing other unincorporated land adjacent to the City that is owned by the County, such as the Fort Lauderdale/Hollywood International Airport. A draft analysis has been presented to the manager and additional follow up is underway based on initial feedback.

Milestones

Refine Annexation Proposal	7/16/12 - 7/16/12
Obtain Direction from Commission	7/16/12 - 7/16/12



IS 2-1 Alternative City Revenues Study and Policy Direction*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

In order to ensure long term sustainability and a structurally sound budget, the City must explore and embrace alternative revenue sources.

Analysis

Staff is in the process of obtaining bids for a User Fee Study to review all of the General Fund User Fees in an effort to ensure that they are being charged appropriately. In addition, staff is conducting a Fiscal Capacity Study to determine the revenue generation capacity of the City to include the potential impact of economic factors. The Fiscal Capacity Study should be completed in the spring and the User Fee Study should be completed in the Summer.

Milestones

	Develop Financial Integrity Principles and Policies	1/1/12 - 1/31/13
	Update the Fire Assessment Study	5/15/12 - 10/31/12
	Update User Fee/Cost Allocation Study	12/1/12 - 4/30/13



IS 1-4 Information Technology Strategic Plan*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Internal Support

Lead Department

Information Technology Service

Description

The strategic plan is a high level top-down planning process. At the highest level the plan is to set direction and establish the Information Technology Center purpose. The future is brought into focus with a vision; the mission articulates what we are presently and provides a unifying force for daily operation; goals are the general high-level descriptions of what we will do to fulfill our mission.

Analysis

The ITS Strategic Plan was developed, Published and presented to the Budget Advisory Board in June 2012. The published plan was presented to the City Commission in September 2012. PowerPoint slides were created detailing the most important aspects of the plan and presented to the Commission at the conference meeting on November 20, 2012.

Milestones

✓ Develop Strategic Plan with IT Division Managers	1/23/12 - 6/15/12
✓ Present IT Strategic Plan to Budget Advisory Board	6/20/12 - 6/20/12
✓ Plan Presentation to Commission	8/30/12 - 9/20/12
✓ Present IT Strategic Plan to City Commission at Conference Meeting.	11/20/12 - 11/20/12



BD 1-1 Develop a Marine Industry Strategy*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Business Development

Lead Department

Sustainable Development

Description

The City Commission requested an update on the 2009 Marine Industry charette/workshop. The objective of the update is to review the findings of the 2009 workshop (opportunities and challenges), identify what actions were taken to take advantage of the opportunities and address the challenges, evaluate whether those actions were successful, and determine what the opportunities and challenges are today. After meeting with a Marine Industry business owners and advocates, city staff prepared a status report with recommendations for the City Commission to consider.

Karen Reese-project manager.

Analysis

A very aggressive milestone schedule was initially created for this action plan item based on some preliminary conversations with Marine Industry business owners and advocates. The slow start on this item is also attributed to some minor organizational changes and re-assignment of roles and responsibilities with the newly created Economic and Community Reinvestment Division. It was assumed that the schedule created could be followed but after a number of meetings and conversations with the various stakeholders it was clear that staff knew very little about the Marine Industry and need to do more outreach to assist with the development of a Marine Industry Strategy. Additionally, as the Commission Action Plan item related to the Marine Industry was identified a significant amount of work has occurred with regard to the Las Olas Marina. A report on the viability of this proposed project was recently completed and is expected to be a key piece of information as relates to an overall Marine Industry Strategy. All of the due diligence and topical research is important for DSD leadership and project managers to be as well versed on topic in order to assist in the development of a Marine Industry Strategy.

In preparation of the status report city staff met with key industry leaders and advocates to develop a summary status report of the current state of industry. The milestones have been adjusted to reflect the time needed to review information and have discussions with individuals involved in the marine industry. A commission agenda memorandum has been prepared for the February 19, 2013 City Commission meeting; the CAM will include the city staff drafted status report and any comments from marine industry affiliated individuals or organizations.

City staff will be gathering more input and information from the Marine Advisory Board (Feb 7) and the Economic Development Advisory Board (Feb 13) prior to the February 19th City Commission meeting.

Target date for workshop: June 2013

Milestones

	Review and Provide an Update on the Marine Industries Summit (2009-2010) - In Progress	8/20/12 - 1/17/13
	Prepare Staff Review as a Commission Memo of the 2009 Report	10/1/12 - 1/17/13
	Discuss Staff Review of 2009 Report with EDAB	11/1/12 - 1/9/13
	Discuss Staff Review of 2009 Report with Marine Advisory Board	11/1/12 - 2/7/13
	Present Staff Review and Feedback from Advisory Boards to City Commission	1/1/13 - 2/19/13
	Discuss Staff Review of 2009 Report with City Manager	2/1/13 - 2/28/13

Category

Policy Agenda

Commission Prioritization Level

Moderate

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

Initially, this initiative involved the feasibility of funding a service level increase for landscape maintenance. However, with the adoption of the 2013 budget, the Commission did not approve additional funding. As a result, this initiative now focuses on changing the process used to maintain medians and right-of-ways.

Alternatively, roadways and medians, which are heavily used and more visible, could receive a higher level of service. The following roadways are identified as major corridors and also correspond with the "commercial corridor" list, which is being addressed as a point of emphasis for code inspections through the Department of Sustainable Development.

- State Road 84
- Davie Boulevard
- 17th Street and A1A
- Broward Boulevard
- Sunrise Boulevard
- Oakland Park Boulevard
- Commercial Boulevard
- 62nd Street and Cypress Creek Road
- Sistrunk Boulevard
- Federal Highway
- Powerline Road
- 441 Highway
- Las Olas Boulevard
- NE 18th Ave

Analysis

Staff developed a plan to increase service levels on major roadways and thoroughfares, while decreasing service levels in less visible areas or roads traveled less frequently. The new maintenance contracts would have been let out to bid based upon revised service frequencies.

Because funding for the increased service levels was not approved by the Commission, an evaluation was done to potentially increase the service frequency of major roadways (primarily state roads) and reduce the frequency of other roadways without the funding increase requested as an additional item in the FY2012/13 budget. This proposal was presented to the Commission as a conference agenda item on 1/8/13 and agreed by consensus.

The new differential service schedule has been made and sent to the landscape service contractors. As the growing season begin in March, we will monitor complaint calls and also inspect and photograph both service level areas. Once the growing season is complete, staff will review the results of the inspections and complaints. Staff will report the results and any further recommendations.

Milestones

 Budget Decision from Commission 9/5/12 - 9/18/12



IS 2-1 Pension: Review and Funding*

Commission Annual Action Plan



Home



Initiatives

Category

Policy Agenda

Commission Prioritization Level

Moderate

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

Manage the issuance of Series 2012 taxable Pension Obligation Bonds

The City determined the desire to issue pension obligation bonds to:

1. Increase the funding of the UAAL (Unfunded Actuarial Accrued Liability) of the city's General Employees Retirement System – GERS - and Police and Fire Pension System – P&F
2. Provide some budgetary relief
3. Provided additional OPEB (Other Post Employment Benefits).

All of the pension plans should be reviewed and analyzed for long term sustainability. Unfunded benefits should be looked upon very carefully.

Analysis

The City issued pension obligation bonds in September 2012 to fund 75% of the City's unfunded pension liability. In addition, last Fall, the City Commission reduced the pension contribution down to 19.89% for non-classified employees currently employed and to 9% for all new employee in the non-classified employee group. This is the same rate that has been used for the general employees the General Employees Retirement System was closed in 2009. The City will have the opportunity to review the Police and Fire Pension benefits during collective bargaining in the Spring.

Milestones

	Pension Board Recommendation on Lowering Investment Rate	1/1/12 - 1/30/13
	Evaluate 401a Contribution	7/1/12 - 11/20/12
	Pension Funding Option Including Pension Obligation Bond	7/15/12 - 10/30/12
	Analyze Benefits under Pension Plans	10/1/12 - 3/30/13
	Review Alternative Use of Insurance Premiums Revenues (Police and Fire) 185/175	10/1/12 - 3/30/13



IN 1-1 Trolley: Equipment, Routes, and Fares*

Commission Annual Action Plan



Category

Policy Agenda

Commission Prioritization Level

Moderate

Cylinder of Excellence

Infrastructure

Lead Department

Transportation and Mobility

Description

Activities required to move the SunTrolley service toward self-sustainability by identifying grant funding for trolley replacement and operating expenses, making the operation as efficient as possible with most productive routes that serve the greatest number of riders, and finding ways for the trolleys to generate revenue within various grant and regulatory constraints.

Analysis

Staff has analyzed and combined the HACFL Blue and Red routes to reduce cost and eliminate duplicity, while providing the most coverage to serve heavily populated areas. The is route is considered the TMA Route (Neighborhood Link) as of 1/2/2013.

The Galt route was evaluated to determine the best amount of service and the analysis showed that an increase from 3 days to 5 days per week was warranted. This increase in service was implemented in October 2012.

The Beach Link was analyzed and it was determined an increase of service was necessary based on additional funding from the CRA. Service increased from 4 days to 7 days per week.

One grant has been identified but the search continues for all funding opportunities.

The grant application deadline was extended by SFRTA to February 1, 2013. The Commission approved applying for the JARC and NF grants at the 1/22/13 meeting, for replacement of 7 trolleys and operating cost assistance for 2 years for the Beach, Las Olas/Downtown, and Neighborhood Links.

Study reviewed for fair increase implementation for the Galt. This will go before commission in May 2013.

Milestones

✓ Evaluate Blue and Red Trolley Routes	7/20/12 - 12/20/12
● Conduct Study of Fares and Regulations	8/20/12 - 5/30/13
↑ Identify Grants for Trolleys	8/20/12 - 8/30/13
↑ Job Access (JARC) and New Freedom (NF) grant application preparation. Due 2/1/13.	11/6/12 - 2/1/13
✓ Commission approval to apply for grant	12/4/12 - 2/1/13
● Fare Increases	1/2/13 - 3/29/13
● Public Transportation Assoc Committee ranking of applications	2/13/13 - 5/13/13
● SFRTA Endorsement of Ranked Projects	4/1/13 - 8/1/13
● Public Announcement of Ranked Projects	4/1/13 - 12/21/13
● If grant is awarded: grant acceptance, contract execution, procurement.	12/1/13 - 12/1/14



IN 2-6 Beach Renourishment Plan and Funding*

Commission Annual Action Plan



Category

Management Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

This is a Broward County project will renourish Segment II of beach between Hillsboro Inlet and Port Everglades, more specifically the Central Beach area of Fort Lauderdale.

Analysis

Staff continues to coordinate this project with Broward County, who is the project lead. The cost to complete the project will be shared between the Federal government, Broward County and the City of Fort Lauderdale. To date, funding source and breakdown for the project has not been identified.

Milestones

	Coordinate with Broward County	7/16/12 - 7/16/14
	Identify funding for project	7/16/12 - 10/31/13
	Conduct Beach Renourishment and Sand Hauling	11/1/13 - 11/28/14



Category
Management Agenda
Commission Prioritization Level
Top
Cylinder of Excellence
Public Safety
Lead Department
Police
Description
<p>The adoption of a Synthetic Marijuana/Bath Salts/Synthetic Drug Ordinance will give officers and detectives the necessary enforcement tools needed to arrest those engaged in this illegal activity.</p> <p>As a part of the overall crime reduction strategy, we will look for a store front location to house a police sub-station along the Sistrunk Corridor. The visibility of police activity in this area should have a positive impact on the overall crime in the immediate area.</p>

Analysis
<p>Drug Ordinance:</p> <p>The development and adoption of a Synthetic Marijuana/Bath Salts/Synthetic Drug Ordinance will give officers and detectives the necessary enforcement tools needed to arrest those engaged in this illegal activity.</p> <p>The drug trade is ever evolving. Today, drug dealers and users are strategizing on ways to avoid detection of their illegal activities.</p> <p>Since August 21, 2012, 24 locations have been inspected for compliance. 8 have been found in compliance with the ordinance and 16 are pending arrest due to violations of the ordinance. Of the 16 pending cases, 8 resulted with positive lab analysis and 8 resulted with negative analysis.</p> <p>During the third quarter of 2012, an additional 32 compliance inspections were conducted and only (2) locations were found to be in violation of the ordinance. Enforcement action is pending the outcome of the lab analysis.</p> <p>The adoption of CO 12-1265 along with routine enforcement inspections has dramatically impacted the number of retail markets who were distributing synthetic drugs within the City of Ft. Lauderdale.</p> <p>Measure and Monitor Crime Statistics:</p> <p>Crime Analysis plays an important roll in monitoring crime statistics on a daily basis. That information is distributed throughout the agency including the road patrol. The Command Staff uses this information to determine the strategy for deploying police resources.</p> <p>Command personnel meet Monday through Friday to discuss this data and plan to address the current Part One crime trends. Responses to identified crime patterns/trends are determined and brought to action through the deployment of the Criminal Investigations Division, the Special Investigations Division, Operations personnel, the Neighborhood Action Teams, Intelligence Led Policing, Crime Prevention, etdReal-time crime information is available to the public through Raidsonline.com where anyone with Internet access can view (in the form of icons superimposed on a map of the City) Part One crimes that occurred within the previous two weeks.</p> <p>Police Substation:</p> <p>Option #1---1291 NW 6 St.</p> <p>This site is a store front facing Sistrunk Blvd. and is approximately 1600 square feet in size. There is a restroom within the facility. It is currently under renovation The space is cooled using a window air conditioning unit, however the landlord has plans to install a central air conditioning system. There are no furnishings for the floor space. There appears to be telephone and digital lines to the building. There does not appear to be cable service for the building at this time. The building is CBS construction with a full glass window facing Sistrunk Blvd. There are four parking spaces presently available at the front of the building.</p> <p>The owner of the property has not as yet stated the proposed rental rate for the facility.</p> <p>Cost estimates for the building: In addition to the lease, additional costs will include utilities (electrical, water, telephone, and cable), furniture, office equipment, and security upgrades. Utilities cost are estimated at approximately \$300 to \$400 per month depending upon what, if any utilities are included in the lease. Furnishing for the office space (to include desks, chairs, filing cabinets, etc.) is estimated at a one time cost of approximately \$2,000, utilizing some available furnishings within PD. Office equipment (to include phones, computers, printer, etc.) is estimated at a one time cost of approximately \$5,000, again utilizing some available equipment within PD. Security upgrades (to include shatter proof glass or bars, alarm system, etc) are estimated at a one time cost of approximately \$10,000.</p> <p>Option #2---1409 NW 6 St.</p>

This site is within the Mizell Center and includes two offices with approximately 350 square feet of total space. There are four public restrooms available within the facility. The Mizell Center is currently under going renovations; however the two offices available for PD are ready for use. The area is cooled by a central air conditioning system. There are telephones, digital and cable lines installed within the two offices. The building is CBS construction with a partial glass front facing Sistrunk Blvd. There are numerous parking spaces presently available at the rear of the building.

City Parks & Recreation currently occupies portions of the building, with additional office space being utilized by various non profit organizations. A security guard is at the building from 6 am to 6 pm. An alarm system is in use at the building. Additional space is available to the occupants in the form of a conference room and auditorium which can be used by the building occupants based on shared scheduling. There would be no lease or utility costs for PD should we choose to establish a substation at the Mizell Center.

There are office furnishing (desks, chairs, filing cabinets, etc.) available to PD for the two offices at no cost to PD. Telephones and a printer will be made available for PD use in the building at no cost. Computer equipment will necessitate a one time cost to PD of approximately \$1,500. PD may be asked to defray cost associated with janitorial services at the Mizell Center.

The Police Department does not have funding to cover a lease and recurring utility costs.

As of January 1, 2013, the City is negotiating a long-term lease with the owner of 1291 NW 6 St (Option #1). Through a partnership with the CRA, the planned substation will be furnished and include neighborhood safety enhancements to include a license plate reader system to monitor traffic along NW 6 St.

Relocation of the NAT Teams:

There is currently a NAT Team (Neighborhood Action Team) assigned to each of the three Police Districts. These teams report directly to the District Majors and are deployed to address the district-specific concerns including, but not limited to; Part One crimes, quality of life issues and neighborhood events/meetings. Police District 1 and Police District 3 currently do not have a facility capable of supporting a NAT Team. Police District 2, currently has a long-term leased building on NE 13 Street, and the City is currently negotiating a lease for another location on NW 6 Street. The facility on NE 13 Street is occupied by other Police personnel and space is prohibitive. The facility on NW 6 Street has not yet been secured.

Milestones

✓	Adopt Synthetic Drug Ordinance	7/16/12 - 8/21/12
↑	Report on the Impact of the Synthetic Drug Ordinance	7/16/12 - 7/16/12
↑	Measure and Monitor Crime Statistics/Problem Response	7/16/12 - 7/16/12
✓	Evaluate and Report on a Police Substation (Relocating Neighborhood Action Teams)	7/16/12 - 10/3/12
✓	Conduct an Evaluation for a Police Substation	7/16/12 - 2/15/13
✓	Develop a Synthetic Marijuana/Bath Salts/Synthetic Drug Ordinance	7/16/12 - 7/16/12



PP 1-3 Renovate the Fort Lauderdale Aquatic Center*

Commission Annual Action Plan



Category

Management Agenda

Commission Prioritization Level

Top

Cylinder of Excellence

Public Places

Lead Department

Public Works

Description

Staff has negotiated a Developers Agreement with Recreational Design & Construction (RDC) for the design and construction of the Fort Lauderdale Aquatics Complex with a guaranteed maximum price of \$32,437,434. This price includes \$24,864,950 for the Pool Element and \$7,572,484 for the Parking Garage Element.

Analysis

RDC completed the due diligence review and investigation for the project on December 14. Staff responded to the letter on January 3, 2013. A kick off meeting for the project will be scheduled in February to define the project schedule and path to move forward.

Milestones

✓ Award Bid Contract 9/18/12 - 9/18/12

↑ Design and Build 10/1/12 - 10/1/14



PS 2-1 Citywide Comprehensive Emergency Management Plan Update*

Commission Annual Action Plan



Category
Management Agenda

Analysis
Currently awaiting comments or approval from City Manager.

Commission Prioritization Level
Top

Milestones	
Conduct a Citywide Update of Plan	7/15/12 - 2/1/13
Continuous Training on Module (2): ESF	7/15/12 - 7/15/13
Conduct Plan Modifications as needed, or continuously	7/15/12 - 7/15/13

Cylinder of Excellence
Public Safety

Lead Department
Fire Rescue

Description
The objectives of the Fort Lauderdale Comprehensive Emergency Management Plan (CEMP) are to protect public health and safety and prevent loss of life; to preserve property and the environment; to assure continuity of government and government operations; to restore the community to normal; to mitigate/prevent the causes of damage; and prepare the City in advance of an emergency.



IN 2-3 Stormwater Management Plan: Implementation*

Commission Annual Action Plan



Home



Initiatives

Category

Management Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The results of the Stormwater Master Plan and subsequent Stormwater Rate Study was presented to the City Commission in 2012. Following discussion, several initiatives were identified as priority by the City Commission. The City is implementing via contracted services, an incremental increase in the storm water maintenance schedule as recommended in the report. In addition, it is implementing engineering projects in the 4 neighborhoods to address the significant deficiencies in effective stormwater runoff.

Analysis

Contract for enhanced maintenance services was awarded by the City Commission and the terms of the agreement are currently being reviewed by City Manager. Staff is responding to the CM request for additional information. Drainage projects remain on target for completion. Task Orders for Phase I of the Progresso, Durrs/Dorsey and Edgewood projects was approved by the City Commission on November 20. Work commenced on January 7, 2013.

A presentation is being developed for the City Commission to establish stormwater priorities and implementation of several recommendations being made by staff.

Milestones

✓	Award Project Design - River Oaks	7/5/11 - 4/30/12
✓	Evaluate Reallocating Funds to Maintenance	7/16/12 - 9/18/12
↑	Award Stormwater Maintenance Contract	9/18/12 - 10/31/13
↑	Award Project Designs and Costs (Progresso, Durrs/Dorsey, Edgewood)	11/1/12 - 9/30/13



Category
Management Agenda

Commission Prioritization Level
High

Cylinder of Excellence
Neighborhood Enhancement

Lead Department
Sustainable Development

Description

1. Lien Amnesty Program

The Code Enforcement Lien Amnesty Program provides incentive for new and existing property owners to bring old, existing code violations into compliance by allowing a reduction of cost of the lien(s) recorded. In addition this program will stimulate the sale of many abandoned properties that may have previously been thought to be unmarketable due to lien encumbrances. The program will also allow existing homeowners, who are in foreclosure but still occupying the property an opportunity to obtain a clear title and renegotiate their mortgage with their lender.

2. Property Registration Program

The property registration program requires property owners and institutions holding mortgages in default, on properties that have become abandoned, to register these properties with the City of Fort Lauderdale in a Registration Program for Abandoned Residential Property.

The establishment of a Registration Program for Abandoned Residential Property will insure communication between the lender and the City in regards to any potential or existing code enforcement violations and give the City contact information for the property management company retained by the lender to abate such violations. Such a program will not only help to preserve property values, but also insure the health, safety and general welfare of neighborhoods in which these properties exist.

3. Implement Separation of Commercial and Residential Code Enforcement

The Code Enforcement Department has re-organized the duties of its officers. We have defined "Major Corridors" and assigned officers to those corridors. This will help keep the corridor areas free from blight and help with the business tax delinquent collections.

Analysis

1. Lien Amnesty Program – Opened Jan. 7, 2013

On Dec. 17, 2012 staff prepared and mailed 1,500 letters to property owners that had liens recorded on their properties advising of the Lien Amnesty Program. Upon the receipt of the letters, staff received calls/e-mails regarding the lien amnesty program:

- over 100 phone calls on the dedicated 'lien amnesty hotline'
- several e-mails on the dedicated lien amnesty email
- numerous calls on their own phone lines
- several walk ins
- a submitted permit application submitted (generated from lien amnesty letter)
- received 4 applications, 1 did not qualify. (3 applications are still in the approval process, awaiting other department approvals)
- negotiated 3 'under \$5,000' lien reduction requests
- received 1 Waterworks lien reduction request (will process via CC approval process)

2. Property Registration Program

The Commission approved the contract with Federal Property Registration Corporation on Tuesday, January 8. We have forwarded the contract to the vendor to execute. Training for the code officers, building inspectors, administrative staff and managers is tentatively set for Wednesday January 23. Website is in development. Program projected to be 100% implemented by Jan. 25.

3. Implement Separation of Commercial and Residential Code Enforcement

The implementation of Code Officers assigned specifically to commercial corridors or residential corridors has been fully implemented, although some adjustments are being reviewed. The impact of this operational change has been noted due to increased coverage areas of the remaining residentially assigned Code Officers and the learning curve requiring additional training for the commercially assigned Code Officers regarding Business Tax enforcement.

Milestones

- 1. Implement Code Enforcement Lien Amnesty Program 9/5/12 - 1/7/13
- 2. Propose a Mortgage Foreclosures Registration Ordinance for Commission Action 9/18/12 - 1/30/13
- 3. Implement separation of Commercial and Residential Code Enforcement 9/18/12 - 11/1/12



IS 2-1 Develop City of Service Plan (Volunteer Service Program)*

Commission Annual Action Plan



Category

Management Agenda

Commission Prioritization Level

High

Cylinder of Excellence

Internal Support

Lead Department

Human Resources

Description

Cities of Service is a bipartisan coalition of mayors that have committed to developing high-impact service plans and a coordinated strategy focused on matching volunteers and established community partners to the areas of greatest local need.

The City is looking to hire a Chief Service Officer and develop a programs to leverage volunteers in areas with strategic partner organizations in the Cities of Service framework.

Analysis

The City was not awarded the Cities of Service grant, however we were awarded the Community Foundation of Broward grant for \$5,000.00. We are proceeding with hiring a Chief Service Officer to administer the grant, and develop a volunteer program. Additionally, the City will be applying for future Cities of Service grants and to enhance the volunteer program and further leverage funds and relationships with strategic partner organizations.

Milestones

✓	Announce job opening for Chief Service Officer	8/17/12 - 12/31/12
✓	Submit Application for City of Service	8/17/12 - 8/31/12
✓	Submit Intent to Apply	8/17/12 - 8/17/12
■	Interview for Chief Service Officer	8/17/12 - 1/31/13
●	Hire Chief Service Officer	9/1/12 - 2/28/13
●	Implement Plan if Awarded	12/1/12 - 5/1/13



NE 1-2 Complete the Affordable Housing Study*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Sustainable Development

Description

The purpose of the project is to conduct a study of the existing housing market and the development of a comprehensive affordable housing strategy and to obtain basic information about the local housing market and the overall community. This information will be used to create an affordable housing development strategy for the City of Fort Lauderdale, specifically including the Northwest-Progresso-Flagler Heights Community Redevelopment Area.

Analysis

The project is behind the schedule initially established. An evaluation committee was assembled and have recommended a consultant to complete the project. On August 16, 2012, the selection and evaluation committee (SEC) met to evaluate and shortlist the top three ranked proposers. On September 12, 2012 the top three ranked proposers provided oral presentations to the evaluation committee.

The evaluation committee recommendation was put before the CRA Board for consideration on November 20, 2012. At the November 20th meeting the item was deferred at the request of the CRA Board. The Board requested the selection of the consultant be placed on a future agenda with a copy of the full RFP as advertised. In response, city staff prepared agenda items for the CRA Board meetings in December 2012 and January 2013. City staff was further instructed by the City Manager to defer placing the issue before the CRA Board until April 16, 2012. Deferring the agenda item until this date would permit the newly elected commissioner the opportunity to participate in the selection process as an affordable housing study is relevant to City Commission District - 2.

Milestones

Prepare and Issue RFP	8/20/12 - 8/20/12
Consultant Selection - In Progress	8/20/12 - 9/1/12
Select Consultant	10/16/12 - 4/16/13
Receive and Review Draft Report	4/1/13 - 6/1/13
Hire Consultant	4/16/13 - 4/23/13
Consultant Work Program 1) One Public Meeting 2) Advisory Board Meetings NW CRA, EDAB, Affordable Housing 3) Neighborhood meetings as needed	4/23/13 - 4/23/13
Present Draft Report to City Manager	6/7/13 - 6/7/13
Present Draft Report to Advisory Boards	6/10/13 - 6/30/13
Present Draft Report to City Commission	7/10/13 - 7/10/13

Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Neighborhood Enhancement
Lead Department
Public Works

Description

Don Morris is the Project Manager of this initiative.

The project began with developing conceptual designs alternatives for eight (8) proposed public improvement projects as specified in the Central Beach Master Plan. Staff presented design alternatives for each project to the Beach Redevelopment Advisory Board (BRAB) at the first milestone. At the second milestone, staff refined the design concepts and prepared feasibility studies for the BRAB to review each project's economic and environmental feasibility. At the third milestone, the BRAB recommended preferred design alternatives based upon staff's further refinement of the design concepts and feasibility studies. The fourth milestone will be presenting the preferred concepts to the public at a public open house on September 19, 2012. The final milestone will be presenting the concepts to the City Commission at a workshop, tentatively scheduled for October 9, 2012.

Analysis

The Beach Master Plan Feasibility Studies have been completed for seven of the eight projects including the Oceanside Plaza, Almond Avenue, Las Olas Beach Plaza, Sebastian Street Parking Lot, SR A1A West Side Streetscape, SR A1A Beachfront Promenade (East Side) and Channel Square. The Intracoastal Promenade and Marina Expansion Feasibility Study is currently being finalized with supplemental information including a Mega Yacht Demand Study and submission of a seagrass dredge application to permitting agencies to determine costs associated with environmental mitigation.

As a result public participation during the feasibility process, the Oceanside Parking Garage was eliminated from further consideration and a re-alignment of the Las Olas Blvd corridor was developed by Staff.

The City Commission gave Staff direction at their November 6th, 2012 conference meeting to move forward with the seven projects including development of the new Las Olas Re-alignment Concept. Requests for Proposals (RFQ) utilizing the Consultants Competitive Negotiation Act (CCNA) are currently being prepared to solicit consultants to prepare final preliminary design and construction plans for the approved projects. The RFQ process is anticipated to be completed by Spring / Summer 2013.

The Intracoastal Promenade and Marina Expansion Feasibility Study will be brought back to the City Commission for direction once the supplemental information has been incorporated into the study to complete the financial and economic feasibility of the project. The timeline for the study to be brought back to the Commission will be based on the application review time required by the permitting agencies.

Milestones		
✓	City Commission Approval of Feasibility Study for Sebastian Lot, Almond Ave and SRA1A	2/15/11 - 11/6/12
✓	BRAB Feasibility Study Review and Recommendation	2/15/11 - 10/9/12
✓	Public Open House	2/15/11 - 9/15/12
✓	Sebastian Parking Lot Design	2/15/11 - 11/6/12
✓	Beach Master Plan Preliminary Design concept review (BRAB)	5/7/12 - 5/7/12
↑	Continued Feasibility Study of Las Olas Marina Expansion	11/6/12 - 7/1/13
↑	Las Olas Blvd Realignment Design Concept Reinement Design Consultant RFQ	11/6/12 - 5/1/13
↑	Sebastian Median, Almonda Ave and SR A1A Design Consultant RFQ	11/6/12 - 5/1/13



PS 1-1 Implement Red Light Cameras*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Safety

Lead Department

Police

Description

In February 2010, the City entered into an agreement with American Traffic Solutions (ATS) to provide video recorded red-light camera enforcement in various intersections throughout the City. The selection of these cameras was determined by ATS and approved by City officials. In September of 2010, six (6) cameras were installed and monitored by three full-time public safety aides assigned to RLC.

Between August and December of 2012, twenty (20) additional cameras were installed throughout the City. In order to keep up with the additional processing workload, the Department posted a job announcement for ten (10) additional part-time/temporary public safety aides. We are currently in the process of hiring the additional employees to supplement the additional processing requirements.

On January 22, 2013, the City Commission approved a new contract with ATS that included the addition of twelve (12) new cameras bringing the total amount of cameras to thirty-eight (38). This contract will run from May 2, 2013 until May 1, 2016.

Analysis

In FY 2012, the six red light cameras generated 46,289 initial violations that eventually processed into 14,947 citations being issued. Accidents at these intersections doubled from 23 in FY 2011 to a total of 46 in FY 2012. Although the number of accidents increased, there is no evidence to support this was due to the installation of red light cameras. The minimal amount of time and data available (less than two years) does not provide enough evidence to validate any conclusions on the effectiveness or ineffectiveness of the red light camera system.

Milestones

- Permanent housing for the Red Light Cameras Unit 5/1/13 - 5/2/16
- addition of up to 10 part-time temporary personnel to handle initial Notice of Violations (NOV) 5/1/13 - 5/2/16



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Sustainable Development

Description

During the last economic boom, the City's neighborhoods experienced significant redevelopment pressure which resulted in changes to the existing residential development pattern that were not well received by the community at large. Specifically, newer developments were perceived to be oversized and aesthetically out of character with existing homes and buildings. Concern about this issue remains as the economy recovers and residential development begins accelerating again.

In response to these concerns, the Neighborhood Development Criteria Revisions (NDCR) project will evaluate the regulations that address mass and scale in residentially zoned areas. The project will include active public participation to collect information on development patterns and better understand community concerns. The project provides the opportunity for city staff and the community to work together to create a vision for future redevelopment patterns that best foster desirable neighborhood character and livability. It is envisioned that the project's recommendations will lead to modifications to the City's Unified Land Development Regulations (ULDR) to implement the community vision for residential neighborhoods.

Analysis

Project milestones and dates have been significantly revised to more accurately reflect the actual scope of the project. Finalization of the previous consultant's work on the plan has been condensed. The internal staff role in the project has been augmented and the public engagement process has been more thoroughly detailed. The milestones have also been expanded to include the need to bring the project to the Planning and Zoning Board and City Commission first as an information item and then a second time as an actual ordinance change required to officially implement the plan's findings.

Milestones

	Assign Project to Principal Planner	11/1/12 - 11/30/12
	Coordinate consultant finalization of draft plan	11/15/12 - 12/31/12
	Develop project completion/implementation strategy and confirm with DSD Division/Department leaders	12/15/12 - 1/15/13
	Hold half-day City Staff Workshop to revalidate project goals, review consultant product, and identify additional content, public engagement strategy, and implementation steps for NDCR plan	1/15/13 - 2/15/13
	Revise NDCR draft plan to reflect Staff Workshop conclusions	2/15/13 - 3/7/13
	Hold two community meetings to present NDCR plan and receive input	3/7/13 - 4/1/13
	Hold DSD internal staff meeting to determine revisions to plan based on community input	4/1/13 - 4/8/13
	Modify plan as required based on community input	4/8/13 - 4/15/13
	Present NDCR plan to PZ Board as informational item	4/15/13 - 4/17/13
	Present NDCR plan to City Commission as informational item	4/17/13 - 5/21/13
	Revise plan with P&Z and Commission input and develop ordinance language as required	5/21/13 - 6/14/13
	Obtain P&Z approval of implementation ordinance	6/14/13 - 7/19/13
	City Commission - First Reading	7/19/13 - 8/20/13
	City Commission - Second Reading approval	8/20/13 - 9/3/13
	Develop procedures for incorporating in applicable development review and approval process	9/3/13 - 9/30/13



IN 1-3 South Middle River Roads Funding*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Identify funding required for improvements to two unimproved sections of right-of-way in the South Middle River neighborhood. The design will feature one-way paved roadways for NW 14th and NS 15th Streets from Powerline Road east to Andrews Avenue. The neighborhood master plan calls for meandering 12' wide one-way roadways with 8"-20" wide roadway swales and landscaping. There is optional lighting proposed if funding is available. Total project is estimated to cost \$1.2million.

Analysis

The project is currently in a holding pattern waiting on further direction from the community. Two options have been presented, one for meandering roadways and one for straight roadways. Once the preferred road layout is determined, final design can take place and an updated cost estimate provided. The schedule is obtainable provided the option is selected in the next couple weeks.

Milestones

- Commission approval of funding for design. 9/5/12 - 9/17/13
- Design of improvements begin. 10/1/12 - 5/31/13
- Design completed 6/3/13 - 6/28/13
- Reevaluate funding needs based on updated design cost and request CIP funding. 6/3/13 - 9/30/13

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

In response to requests from several neighborhoods, on May 18, 2010 the City Commission approved an ordinance which establishes a process for communities to follow in order to underground their overhead utilities (power, telephone, Cable TV). Four neighborhood, Idlewyld, Riviera Isles, Las Olas Isles and Seven Isles, have submitted the necessary applications to begin this process.

Analysis

This project is currently progressing as planned. The applicable City Code has been amended to allow for the project to move forward. The necessary Commission Agenda request is being drafted to adopt a resolution establishing the project area and setting the public hearing dates for the two meetings in March 2013.

Milestones

- ✓ Finalize Special Assessment plat for all 4 communities 8/1/12 - 8/31/12
- ✓ Amend Code Of Ordinances - Chapter 25 to provide for undergrounding of utility facilities 9/4/12 - 10/2/12
- Adopt Resolution to establish the project area and set Public Hearings 2/19/13 - 3/26/13
- Approve Task Order for design services, utility coordination and final assessment roll and methodology 4/2/13 - 5/28/13



IN 2-2 Water Efficiency and Conservation Campaign*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The SFWMD adopted a Comprehensive Water Conservation Program to encourage more responsible use of water resources throughout South Florida. The City has adopted a Water Conservation Ordinance limiting irrigation hours, encouraging Florida Friendly Landscaping, and adopting a water conservation rate structure. These changes in addition to outreach opportunities such as LauderScape, Water Matters Days, and conservation programs like "Conservation Pays" promote a water conservation ethic that encourages wise use of this limited resource.

Analysis

Water conservation outreach efforts during first quarter included participation in the Broward County Conservation Pay\$ program, ran conservation message slides on Channel 78, distributed civic packet articles on conservation, and included a message on monthly utility bill. Staff is currently working on the launch of its Sustainability Portal which includes a component on water conservation, and is actively preparing for the 3rd Annual Lauderscape event.

Milestones

- Host 3rd Annual Lauderscape Event-Promoting Florida Friendly Landscaping 1/7/13 - 5/11/13
- Participate in Broward County Water Matters Day Event 3/9/13 - 3/9/13
- Participate in SFWMD Water Conservation Expo 4/1/13 - 4/30/13



PP 1-3 Redevelop Stranahan Park*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

The installation of a mulch path in plant beds will improve accessibility.

Analysis

95% of the project was completed during the fall of 2012.

The final application of mulch completed 1/12/13.

Milestones

✓ Install Mulch in Plant Beds	9/17/12 - 1/12/13
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Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Sustainable Development

Description

This project was started in 1995 with the establishment of the CRA and further in 2001 when the community expressed desire for public and private improvements in the area. The CRA hired a consultant to develop a study that is now being used as the basis for developing design standards and ordinance language with the intent of allowing a mix of uses along the Sistrunk Corridor and 7th Avenue within the NW-CRA. These corridors will be rezoned to allow the area to redevelop from a relatively under-utilized resource to a bicycle and pedestrian-friendly urban corridor that offers a mix of uses to serve nearby neighborhoods and bring the corridor back to the vibrant and thriving business, shopping, cultural and entertainment area that it once was.

Analysis

This current effort was started on November 20, 2012, with the 6-month extension of the moratorium on liquor and convenience stores in the CRA. The project will be implemented in two phases. The first phase will address the rezoning, uses and parking and will be in line with the expiration of the moratorium on May 20, 2013. Staff anticipates this item moving to the Planning and Zoning Board (PZB) on April 17, 2013, with 1st and 2nd reading at the City Commission occurring on or about May 7th & May 21st respectively. The second phase will implement Design stands for the NW-CRA area and will be moving through the process 3-6 months thereafter. Staff is working towards completing these amendments to meet these deadlines, however, with the current requirements for public notice prior to the PZB the time in which staff has to complete this project is realistically less than 16 weeks not including additional public outreach. With that in mind staff may have to adjust the schedule to accommodate an alternate timeline.

Milestones

	Conduct Public Outreach with CRA	3/19/13 - 3/19/13
	Present to Planning and Zoning Board (PZB)	4/17/13 - 4/17/13
	Present to City Commission (First Reading)	5/7/13 - 5/7/13
	Present to City Commission (Second Reading)	5/21/13 - 5/21/13
	Design Guidelines	5/21/13 - 11/27/13

Category
Management in Progress

Commission Prioritization Level
Not Applicable

Cylinder of Excellence
Public Places

Lead Department
Sustainable Development

Description
<p>In 2008, the City, initiated the Central Beach Master Plan project which brought the community together to set the course for future development patterns and public improvements that would foster a dynamic, mixed use, and pedestrian friendly urban beach destination. The well-respected planning and design firm Sasaki and Associates was hired to assist the City in developing the plan. Through the plan development process it was recognized that many of the City's existing development regulations are no longer relevant to the changing characteristics of the area. Following a series of public meetings, various public realm improvement opportunities were identified and design principles for guiding private development were established. These Design Guidelines focus on creating more comfortable, pedestrian-oriented streets with attractive, shaded sidewalks framed with appropriately-scaled mixed use buildings that help create a vibrant, active resort and residential community.</p> <p>The Central Beach Master Plan was completed in 2009 as a planning tool for the area but its utility is limited in that its Design Guidelines were never officially adopted in the City's code. The current project is a follow up effort to the Master Plan to finalize the Plan's Design Guidelines and incorporate them into the City's code to shape new development in accordance with the Master Plan's vision. The finalized and adopted Design Guidelines will address density, mass, scale, height, FAR, building separation, floor plate size, shoulder and tower configuration, and street sections and will also include recommendations for renovation and adaptive reuse of existing buildings.</p>

Analysis
<p>Project milestones and dates have been significantly revised to more accurately reflect the current scope of the project. City staff tasks and the public engagement process have been more thoroughly detailed. The milestones have also been expanded to include the need to bring the Design Guidelines to the Planning and Zoning Board and City Commission first as an information item and then a second time as an actual ordinance change required to officially incorporate the Guidelines into the City code.</p>

Milestones
<ul style="list-style-type: none">  Assign project to Principal Planner 11/1/12 - 11/30/12  Review 2009 CB Master Plan Design Guidelines and identify potential revisions and additional guidelines 12/1/12 - 1/30/13  Hold half-day City Staff Workshop to include stakeholders from all relevant departments to revalidate project goals, review 2009 MP Design Guidelines, and identify revisions and additional guidelines, public engagement strategy, document format, and implementation steps 2/1/13 - 2/28/13  Revise Design Guidelines to reflect Staff Workshop conclusions 3/1/13 - 4/30/13  Present Design Guidelines project to City Commission as informational item 4/30/13 - 5/21/13  Hold two community meetings to present revised Design Guidelines and receive input 5/21/13 - 6/30/13  Present Design Guidelines to PZ Board as informational item 6/30/13 - 7/17/13  Hold DSD staff meeting to determine revisions to guidelines based on community, P&Z, and City Commission input and modify Guidelines as required 7/17/13 - 9/30/13  Develop implementation ordinance language as required 9/30/13 - 10/30/13  Obtain P&Z approval of Design Guidelines implementation ordinance 10/30/13 - 11/20/13  Present Design Guidelines implementation ordinance for City Commission first reading 11/20/13 - 12/3/13  Present Design Guidelines implementation ordinance to City Commission for second reading/approval 12/3/13 - 12/17/13  Develop procedures for incorporating Design Guidelines into the applicable development review and approval process 12/3/13 - 12/30/13



PP 1-3 Develop a City Street and Pedestrian Lighting Policy*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative involves the creation of a policy to address guidelines for street lighting.

Analysis

A comprehensive "night light" inspection was completed the week of Dec 10 - 17, 2012. All inoperative lights were reported.

Of the 12 areas, lights in areas 1 thru 3 were repaired. Florida Power and Light is currently working to repair the lights in areas 4 and 5 and will have those lights repaired within two weeks.

Staff continues to work on a comprehensive lighting policy and a campaign (See The Light) to educate our neighbors to report lights that are out of service.

The street light policy and the associated information will be reviewed by staff next week.

Milestones

	Develop overall lighting philosophy for new lighting installations on public property	7/13/12 - 1/25/13
	Lighting policy for City maintained lights	7/14/12 - 1/30/13
	Develop guidelines and requirements for design criteria and lumination requirements for development projects	7/16/12 - 8/20/13
	Ordinance review and recommendations for lighting requirements	3/29/13 - 7/1/13
	Determine and clearly define maintenance responsibilities	7/1/13 - 8/20/13



IN 2-2 Present a Long Term Water Supply Strategy*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The C-51 Reservoir is a viable future water supply source that can assist in improving conditions in several areas including but not limited to:

- Environmental Restoration
- Mitigate fresh water impacts to the Lake Worth saltwater estuary
- Equalize flows to assist in Everglades restoration
- Flood Damage - Capture stormwater discharges and reduce potential flooding in northwest Palm Beach County
- Water Supply - Supply an alternative water supply to utilities in Broward and Palm Beach Counties
- Climate Change - Allow for water resource managers to maintain higher canal levels and possibly mitigate seawater intrusion expected with sea level rise.

Area water utilities are working together to develop a comprehensive regional sustainable water supply. The benefiting region will include Broward and Palm Beach counties and may reach Dade County as well.

Analysis

Water Resources Task Forces (WRTF's) of Broward and Palm Beach Counties met jointly on January 18, 2013 to discuss the C51 Reservoir as a long term alternative water supply. The joint WRTF's recommended that their staff's work on developing the Phase 1 portion of the C51 Reservoir as a water supply. The specific direction was for the staff's to develop a resolution to forward on to all water agencies to get their commitment on the project. They additionally recommended that an economic study be prepared on the costs presented by the reservoir property owner.

Milestones

✓	Meet with area Utility Directors	9/17/12 - 9/28/12
✓	Meet with South Florida Water Management District	10/1/12 - 10/31/12
✓	Update Water Resource Task Force.	1/18/13 - 1/18/13
↑	Water Resource Task Force (WRTF) Approve New Resolution	1/18/13 - 3/29/13
↑	Development of Economic Analysis	1/18/13 - 4/30/13
●	City Commission Review of WRTF Resolution	3/30/13 - 5/29/13

Category
Management in Progress

Commission Prioritization Level
Not Applicable

Cylinder of Excellence
Infrastructure

Lead Department
Public Works

Description
Implement a comprehensive program for multi-family and commercial properties that focuses on the goal of increased waste reduction and recycling within the City. Program efforts will include Ordinance review, educational outreach and incentives for participation.

Analysis
The first seven milestones of the Single-Stream Recycling Program were completed on time and under budget. The roll-out of the single-family residential program was finished in July of 2012 and has resulted in a 40% increase in the amount of recyclable materials collected. In a recent citywide survey, fully 84% of residents were satisfied or very satisfied with their recycling services, a rating that surpassed both State of Florida and national averages. The next steps of the program include the expansion of our public space recycling program (container acquisition in progress) and an incentive program to stimulate recycling in the multi-family/commercial sector. Staff is working on Radio Frequency ID Tag System (use and interface) and Content Management System Development (Sustainability Portal). These items will continue through the beginning of May 2013 when the first grant comes to a close.

Milestones		
✓	Date grant received - 01/2012	1/2/12 - 1/2/12
✓	Bid single stream recycling - 03/2012	3/15/12 - 3/15/12
✓	Education and marketing outreach - 04/2012	4/12/12 - 4/12/12
✓	Manufacture/deliver containers	6/15/12 - 8/31/12
✓	Completion of residential single stream implementation	8/31/12 - 8/31/12
✓	Start of public space recycling	9/12/12 - 9/12/12
✓	Receipt of public space grant funding	10/15/12 - 10/15/12
↑	Acquisition of containers	11/15/12 - 2/15/13
●	Public spaces communications and outreach	3/1/13 - 3/31/13
●	Completion of public spaces project	10/31/13 - 10/31/13
●	Multi-family/commercial recycling	10/31/13 - 3/31/14



IN 2-3 Flood Hazard Mitigation Program Implementation for Residents*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The Federal Emergency Management Agency (FEMA) offers three assistance grants to homeowners for flood mitigation: Flood Mitigation Assistance (FMA), Repetitive Claims (RFC) and Severe Repetitive Loss (SRL). These programs provide funds for 1) Property Acquisition and structure demolition, 2) Property acquisition and structure relocation, 3) Structure elevation and 4) Mitigation reconstruction. The direct benefit of these programs to the City of Fort Lauderdale include reduced flood insurance rates, reduced localized flooding, elimination of severe repetitive loss properties and enhanced green space.

These programs are available to all City of Fort Lauderdale residents but individuals and businesses are not able to apply directly to FEMA for funds. Instead, grants have to be applied for and administered by the local government.

Analysis

Commission approval to apply to FEMA Hazard Mitigation Grant Assistance Program was granted on December 18, 2012. Staff is working on the grant application. Federal funds for the project still will need to be appropriated upon grant approval. Applications are due to the State by March 2013. Staff is scheduled to have a conference call with State FEMA reps to iron out the details.

Milestones

-  Commission memo sent introducing the grants and a conceptual program framework 8/15/12 - 8/15/12
-  Program planning 8/15/12 - 6/15/13
-  Initiate discussions with State Dept of Emergency Management to further define deadline 1/30/13 - 2/28/13
-  Create and submit application by deadline (yet to be defined) 2/1/13 - 4/15/13
-  Grant acceptance notification 5/1/13 - 6/28/13
-  Program implementation 6/15/13 - 12/31/13



NE 2-1 Amend the Planned Unit Development Ordinance*

Commission Annual Action Plan



Home



Initiatives

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Sustainable Development

Description

On May 17, 2011 the City Commission approved the ordinance imposing a moratorium within the City on the filing or acceptance of an application for rezoning of any property to a Planned Unit Development (PUD) District Ordinance - ULDR Sec. 47-37, for a period of one year, with a subsequent 6-month extension. The Commission appointed members to the Planned Unit Development Zoning District Advisory Committee based on a request from various individuals and neighborhood representatives, while the PUD Committee reviewed the ordinance and recommended future changes.

Since the establishment of the moratorium and formation of the PUD Committee, the Committee has been reviewing the existing ordinance and is proposing instead the creation of an "Innovative Development District", while retaining application of the existing PUD regulations for applications approved prior to the effective date of the new proposed ordinance.

Analysis

The Committee has made significant progress in establishing more defined intent and criteria for the new proposed Innovative Development District and an update to the City Commission is anticipated in the near future.

Milestones

- ✓ PUD Committee/Public workshop to obtain feedback on Final Draft ordinance 8/20/12 - 8/20/12
- Obtain City Commission direction to move forward with creating ULDR amendment for incorporating the Innovative Development Zoning District 2/12/13 - 3/12/13
- Revise /complete final ordinance language based on public input 4/12/13 - 5/12/13
- Adopt ordinance amendments to UDLR/City Commission 6/12/13 - 7/12/13



IN 1-2 Develop Connectivity Master Plan (Greenway/Blueway/Complete Streets)*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Transportation and Mobility

Description

This project is designed to connect neighbors and neighborhoods to frequently visited destinations through all modes of transportation.

In recognition of the quality of life, economic development, and environmental benefits of a transportation system that is oriented toward Complete Streets and multimodal travel, the City of Fort Lauderdale is moving forward with the development of a citywide Multimodal Transportation Program. This program will allow the City to identify, prioritize, and fund multimodal transportation projects in a consistent manner using all available funding sources.

Analysis

Four public connectivity workshops were conducted by the T&M staff in the last quarter of calendar 2012. The workshops were held in different areas of the City and attended by various neighborhood associations and neighbors. The workshops were designed to allow neighbors to draw desired paths of connectivity for bikes and pedestrians and to provide other input about planned projects. Workshops were conducted at The African American Research Library and Cultural Center, Beach Community Center, Croissant Park Community Center, and The Greater Fort Lauderdale Chamber of Commerce.

Staff has created an initial draft Multi-Modal Connectivity Map that the City Commission directed to go out to the public for recommendations and to gather input from neighbors. As a result of the workshops conducted input was collected and is currently being added to the initial draft for consideration.

Milestones

✓	Multi-modal Connectivity Interactive Workshops	10/23/12 - 11/15/12
↑	Draft Map Showing Workshop Results	11/16/12 - 6/13/13
✓	Consultant for Multi-Modal Transportation Plan	1/2/13 - 6/28/13



Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Internal Support
Lead Department
City Manager's Office

Description
<p>The 2035 Vision will be aspirational, inspirational, inclusive, and unique to the City of Fort Lauderdale. It will guide City strategic planning and budgeting, as well as community-wide partnerships. Through the community visioning initiative, the City of Fort Lauderdale seeks to reflect the big ideas, hopes, and viewpoints of all its neighbors.</p> <p>The final Vision Plan will contain a Vision Statement, Strategic Directions, and an Implementation Strategy. Moving forward, the Implementation Strategy will include integration into strategic planning and budgeting, as well as a Vision Scorecard.</p> <p>The Community Visioning Initiative is lead by the Commission-appointed, 11 member, Visioning Committee. Members of the Visioning Committee serve as the subject matter experts, listening and reacting to the products developed by the City Manager's Office team, and ensuring the process contains broad-based community participation. To that end, the Visioning Committee proactively engages the community and recruits neighbors to participate and provide their BIG Ideas for the Fort Lauderdale of 2035.</p> <p>Upon adoption by the Commission, the visioning outreach and work of the Visioning Committee will be complete.</p>

Analysis
<p>The City's Vision Staff Team is currently drafting the 2035 Vision Plan and Vision Statement. Weekly work sessions have been scheduled with the team to discuss and monitor progress. Additionally, time has been set-up to work with members of the Visioning Committee more closely on the drafting of the plan and statement.</p> <p>The Vision completion date was formally extended by the City Commission with the approval of a Resolution in December 2012 extending the Visioning Committee's term to June 2013. The team anticipates presenting a final draft to the Visioning Committee in February 2013 with the Visioning Committee presenting the final 2035 Vision to the City Commission in March/April 2013.</p>

Milestones	
✓ Phase I	1/1/11 - 3/31/12
✓ Revise the Visioning Process	4/1/12 - 6/12/12
✓ Develop Outreach List of Groups	5/1/12 - 6/12/12
✓ Establish and Launch the Social Ideation Website	5/1/12 - 6/12/12
✓ Prepare for and Conduct BIG IDEAS Event	5/1/12 - 10/26/12
✓ Prepare for and Conduct Neighbor Summit Event	5/1/12 - 11/10/12
✓ Conduct Meetings-in-a-Box	6/1/12 - 10/31/12
✓ Conduct Visioning Presentations to the Community	6/12/12 - 11/5/12
✓ Conduct Five Telephone Town Hall Meetings	6/25/12 - 10/18/12
✓ Neighbor Survey	8/9/12 - 1/15/13
↑ Develop Draft Vision Statement and Document	12/12/12 - 2/12/13
● Vision Committee Recommends Approval of Vision Plan and Statement	2/12/13 - 2/12/13
● Publish Vision Plan	2/12/13 - 3/5/13
● Obtain City Commission Approval	3/19/13 - 4/16/13



Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Internal Support
Lead Department
City Manager's Office

Description
<p>An annual resident survey is a statistically valid method to measure community satisfaction with quality of life and government services. The results will be used to guide short and long-term decision making, specifically as input for the 2035 Vision Plan, and service delivery through strategic and budgeting processes and departmental operations. The results will also provide useful information to community organizations.</p> <p>The City Manager's Office conducted a competitive procurement process to select a 3rd party consultant for the development, implementation, analysis, and reporting of annual surveys. The survey is representative of the City's demographics, with emphasis on generating a sample that clearly represents the input of residents from the four commission districts.</p> <p>The RFP for the 2012 Neighbor Survey was awarded to ETC Institute. Survey administration was purposely held after the national election. In October, Commission was provided an overview of the survey process and a draft of the survey itself.</p>

Analysis
<p>ETC Institute conducted the survey in November and December of 2012. 600 responses were completed through a mix of mail, phone, and internet. Residents were able to take the survey in English, Spanish, or Creole. In January, ETC provided a complete draft report, which contains the methodology, charts, benchmarking data, results depicted on GIS maps, an importance-satisfaction analysis, and tabular results.</p> <p>The draft executive summary and draft report is under review by the City Manager's Office and Department Directors. ETC is scheduled to review the results with staff on February 5th, 2013. A full presentation will be made to City Commission upon finalization of the report. The results are being integrated into the 2035 Vision Plan and the strategic planning and budgeting processes.</p> <p>The initiative shows as 'yellow' as the original estimated presentation date was not sufficient given the time needed to procure, award, conduct, and analyze the results. ETC has been accommodating to the accelerated pace, however did experience an unforeseen staffing challenge which resulted in the survey results being received ten-days later than anticipated.</p>

Milestones																		
<table border="0"> <tr><td>✓ Release RFP</td><td>8/9/12 - 8/9/12</td></tr> <tr><td>✓ Proposals Due</td><td>8/9/12 - 9/5/12</td></tr> <tr><td>✓ Selection Committee</td><td>9/21/12 - 9/21/12</td></tr> <tr><td>✓ Award RFP</td><td>9/21/12 - 9/21/12</td></tr> <tr><td>✓ Develop Survey with Vendor</td><td>9/24/12 - 10/26/12</td></tr> <tr><td>✓ Administer Survey</td><td>11/14/12 - 12/14/12</td></tr> <tr><td>✓ Report and Results Due</td><td>12/17/12 - 1/7/13</td></tr> <tr><td>● Present to Commission</td><td>1/15/13 - 3/26/13</td></tr> <tr><td>↑ Integrate Results into 2035 Vision, Strategic Planning, Budgeting, and Departmental Operations</td><td>1/25/13 - 9/30/13</td></tr> </table>	✓ Release RFP	8/9/12 - 8/9/12	✓ Proposals Due	8/9/12 - 9/5/12	✓ Selection Committee	9/21/12 - 9/21/12	✓ Award RFP	9/21/12 - 9/21/12	✓ Develop Survey with Vendor	9/24/12 - 10/26/12	✓ Administer Survey	11/14/12 - 12/14/12	✓ Report and Results Due	12/17/12 - 1/7/13	● Present to Commission	1/15/13 - 3/26/13	↑ Integrate Results into 2035 Vision, Strategic Planning, Budgeting, and Departmental Operations	1/25/13 - 9/30/13
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● Present to Commission	1/15/13 - 3/26/13																	
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Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Internal Support
Lead Department
City Manager's Office
Description
The Fiscal Capacity Study is a study of the City's revenue sources and potential revenue sources to determine the City of Fort Lauderdale's fiscal capacity and financial condition. Fiscal capacity is the potential ability of the City to generate revenue from all available sources.

Analysis
The Fiscal Capacity Study has fallen slightly behind due to the significant amount of research and data gathering that is entailed in this project. Several chapters have already been presented to the Budget Advisory Board for review and the remaining chapters are scheduled to be reviewed in January. Staff has been meeting with various departments on the revenue manual chapter of the document.

Milestones									
<table border="0"> <tr> <td></td> <td>Chapters 1-4 Draft to the Budget Advisory Board</td> <td>6/1/12 - 10/1/12</td> </tr> <tr> <td></td> <td>Chapters 5-6 Draft to the Budget Advisory Board</td> <td>10/1/12 - 12/31/12</td> </tr> <tr> <td></td> <td>Revise Draft of Fiscal Capacity Study</td> <td>1/31/13 - 2/28/13</td> </tr> </table>		Chapters 1-4 Draft to the Budget Advisory Board	6/1/12 - 10/1/12		Chapters 5-6 Draft to the Budget Advisory Board	10/1/12 - 12/31/12		Revise Draft of Fiscal Capacity Study	1/31/13 - 2/28/13
	Chapters 1-4 Draft to the Budget Advisory Board	6/1/12 - 10/1/12							
	Chapters 5-6 Draft to the Budget Advisory Board	10/1/12 - 12/31/12							
	Revise Draft of Fiscal Capacity Study	1/31/13 - 2/28/13							



IS 1-3 Institutionalize the Strategic Plan*

Commission Annual Action Plan



Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Internal Support
Lead Department
City Manager's Office

Description
Our plan is based on the City's mission: We Build Community , and is organized within 5 Cylinders of Excellence: Infrastructure, Public Places, Neighborhood Enhancement, Business Development, Public Safety, and Internal Support, a Platform supporting all Cylinders. These Cylinders are our shared citywide Scorecards.
The Strategic Plan will be monitored monthly through a PerformanceSTAT and the Balanced Scorecard approach, ensuring cross disciplinary deployment, innovation and action. It will enable users to analyze performance measures and initiatives.
Throughout this process, staff will continue to work closely with the City's Visioning initiative to make certain that our Strategic Plan is the roadmap to implement the community's Vision. The Strategic Plan will be refined and updated based on the Vision.
The Strategic Plan will have a five year timeline and will be presented to the Commission for formal adoption in 2013 after the development of the community Vision.

Analysis
In September 2012 the first PerformanceStat meeting, known as FL ² STAT within the City. This systematic and innovative program ties together the organization's Strategic Plan, the Commission's Annual Action Plan, the Community Investment Plan, and budgeting for results. Although much work has been completed within the last fiscal year that will provide meaningful content and data, the purpose of these sessions is to improve results through communication, collaboration, and follow-up.
In an effort to continue to draft and finalize the Strategic Plan Cylinders of Excellence, Cylinder Expert Teams were established. Each Cylinder is led by a Department Director. Over 100 City employees have participated in the process. These key members of staff offer the perspective and knowledge of subject matter related to their particular cylinder. Teams meet approximately once a month and work to finalize the goals and objectives refine and establish methodology for performance indicators, and secure the appropriate strategies and initiatives needed to achieve the goals and objectives. Additionally, these teams have worked to identify key questions from the Neighbor Survey to include in the cylinder performance measures. Upon receiving the final report from the surveying company, the first year of data will be available. Feedback from the Visioning outreach efforts has been shared with the teams and as the Vision statement and document continues to be developed the teams will work to integrate its content as appropriate.

Milestones	
Begin PerformanceSTAT meetings	9/12/12 - 9/12/12
Establish Cylinder Expert Teams	9/12/12 - 10/10/12
Refine Initiatives and Performance Indicators	9/12/12 - 4/30/13
Integrate Neighbor Survey	11/1/12 - 4/30/13
Integrate Community Vision	1/1/13 - 4/30/13
Write Draft Plan	2/1/13 - 5/31/13
Present to Commission	6/1/13 - 6/30/13



IS 2-1 Award Banking Services Contract*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

The City's banking services contract expired in September 2012. We issued an RFP, analyzed the responses and selected TD Bank for our new banking services provider. The City Commission approved the selection of the bank on August 21, 2012.

Analysis

Since the award, the City and the Bank have been in contract negotiations. This has involved a detail contract review by the City Attorney's Office, Procurement Services and representatives of the selected bank. The review is nearing completion.

Milestones

 Implement contract by April 1, 2013	8/21/12 - 4/13/13
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IS 2-1 Approve Investment Advisor's Contract*

Commission Annual Action Plan

 Home

 Initiatives

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Contract for investment advisor/monitor services to assist with City investment portfolio

The City commission approved the expansion of the use of investment managers from 2 to 4 and retaining the services of an investment advisor as part of the adoption to the City's Investment Policy. To accomplish this task the City issued an RFP to obtain this type of service. The City has now retained the services of 4 investment managers and the investment advisor.

The City reviewed the responses to the RFP and recommended the top 4 qualified responses. We are now working on establishing a custodial account to control the City's investment portfolio for these investment managers.

Analysis

During the review of the annual investment report by the City Commission, it was decided to increase the allocation to the then two current investment managers to a level not to exceed \$100 million. In November 2011, the City completed this increase. We also began the RFP (Request For Proposal) process because the contracts for the investment managers was due to expire in June 2012 (extended by 60 days to August 31, 2012).

In addition, the City made the decision to acquire the services of an investment advisor/monitor to oversee the investment managers to ensure compliance with the City's investment policy and related Florida State Statues. The City received eight responses to the RFP and the review committee selected one firm to act in this capacity. The City Commission approved the hiring of the recommended advisor.

Milestones



IS 2-1 Award Investment Manager's Contract*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Award contract for up to four (4) investment managers to handle the investment portfolio of the City.

The City commission approved the expansion of the use of investment managers from 2 to 4 and retaining the services of an investment advisor as part of the adoption to the City's Investment Policy. To accomplish this task the City issued and RFP obtain this type of service. The city has now retained the services of 4 investment managers and the investment advisor.

Analysis

The city has retained the services of two investment managers for some time. In November 2011 the City Commission authorized an increase in the investment portfolio to allow each manger to have up to \$100 million while the City expanded this service and retained an investment advisor/monitor. The advisor was approved at the August 21, 2012 commission Meeting.

The City issued an RFP, received the responses (32), and evaluated and selected four to participate in the City's portfolio investment program.

The City has negotiated a fee arrangement that was on the September 5, 2012 Commission Agenda. The approval will allow each manager an allotment of up to 30% of the total portfolio should the need arise. Generally, each manager will have around \$100 million to invest on behalf of the City. The City's total portfolio exceeded \$500 million as of the end of June 2012.

Milestones

 Set up custodial contract with Wells Fargo for 4 brokerage accounts by 8/20/12 - 9/5/12
2/1/13.



IS 2-1 Payoff Police and Fire Pension Loan*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Payoff \$30 Million loan at maturity

The City determined that it could save significant interest costs by prepaying the ARC (Annual Required Contribution) to the Police and Fire Pension system. The City is charged, at the time, a rate of 7.75% on the ARC from January to October each year due to the fiscal year funding of the payment. We borrowed \$30 million in December 2011 at a rate of 1.4% and paid the ARC at that time. This resulted in a net savings to the City of approximately \$1.5 Million in the calculation of the ARC payment for FY 2013.

With the issuance of the Pension Obligation Bonds the City will recover the portion of the original payment that was for the funding of the UAAL for FY 2013, these amounts to \$16.1 million that the cash will be used along with other funds to pay this loan at maturity.

Analysis

Paid off at maturity date.

The city borrowed funds to pay down the annual contribution to the Police and Fire Pension System to save interest costs being incurred because the City did not pay the contribution when calculated by the actuary. This approach saved the City well in excess of \$500,000 for the fiscal year 2012.

Milestones



IS 2-1 Payoff Capital Lease (Fire Equipment)*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Pay off loan to save interest costs.

The City borrowed funds to acquire certain Fire apparatus to modernize/replace worn equipment in 2009.

The City performed an analysis of this loan and determined that the Fleet Services Fund had sufficient reserves to pay the loan off and have a savings of \$ 1,212,000 in interest costs over the remaining life of seven years for this debt.

Analysis

A review of the Fleet Services Fund showed that it could afford the pay out of the remaining balance of this lease and save interest costs of \$1.2 million over the remaining life of the note.

The City Commission approved the early payoff at the August 21, 2012 meeting and the loan was paid on August 31, 2012 in full.

Milestones



IS 2-1 Develop Fixed Asset Inventory*

Commission Annual Action Plan



Home



Initiatives

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

The City is seeking a Project Firm to assist with the implementation of a project to evaluate the existing fixed assets system. The Project Firm is to provide a complete fixed assets inventory, costing, tagging and the creation of a data base that is compatible with the City's current software for the City's Finance Dept.

The City's auditors identified what they defined as a material weakness in the internal controls of the City for its fixed assets. The City had not taken a physical inventory in several years and the data base for these fixed assets has been maintained on an Excel data base which they believed was not stable for the intended purpose. The City issued an RFP to acquire the physical inventory and the creation of a data base that would be recorded in a mainframe data base that would provide the stability needed. The vendor was selected from the responses on 10/16/12.

Analysis

The City finalized the contract with Specialty Property Appraisals, LLC (SPA) on 12/4/12. SPA and various city staff have met and we a planning out the physical inventory that will commence the later part of January 2013. It is anticipated that the project will be complete in early August and the effects of any value adjustments will be incorporated into the FY 2013 Financial report.

Milestones

	Discussion w/ SPA & Finance regarding project scope, project plan, current procedures & other issues.	10/30/12 - 10/30/12
	Introduction of SPA to dept. heads & other dept. reps regarding project kickoff.	12/13/12 - 12/13/12
	Review of data provided to SPA & software.	1/22/13 - 1/22/13



IS 1-3 Convert City Employee Paychecks to Direct Deposit*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

Eliminate the issuance of paper paychecks to active and retired employees

The City Finance Department began looking at ways to be more efficient by analyzing current processes. Several have been identified to date and one that impacts employees is the issuance of paper paychecks as opposed to a direct deposit form. The review showed us that the great majority of employees were already using direct deposit and the City had only about 10% of employees and retirees were receiving a paper pay check.

Effective July 1, 2012 all new employees are required to be in the direct deposit program.

Analysis

The City has been promoting our direct deposit payroll payment method since July 2012 and as of January 14, 2013 we have 32 Active employees and 25 retirees not yet converted to the direct deposit. We will continue with payment by check until we complete the implementation of the new banking services contract. We will then move forward with providing the employees and retirees with alternative processes for receiving their compensation.

No banking contract in place for payroll cards.

Milestones

 Continue towards goal of employee/retiree complete conversion to direct deposit. 8/20/12 - 4/30/13



IS 2-1 Negotiate Collective Bargaining Agreements (Fraternal Order of Police and IAFF - Firefighters)*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Human Resources

Description

Negotiations relating to terms of employment and conditions of work between the City, FOP (Sworn Police, Police Sergeants, Police Lieutenants, and Police Captains) and IAFF (Sworn Firefighters). In addition to Police and Fire, the City will also begin negotiations with the Teamsters and Federation of Public Employees Unions.

Analysis

Collective Bargaining Agreements between the City and IAFF, FOP (Police Officers and Sergeants) and FOP (Lieutenants and Captains) expire on 9/30/2013. Notification was sent to FOP and IAFF Unions of intent to negotiate successor contracts. Meetings between the City and the Unions are expected to start around March 1, 2013.

Milestones

	Notified IAFF and FOP Union leaders of intent to negotiate a successor agreement	1/1/13 - 3/1/13
	Begin Negotiations	3/1/13 - 6/30/13
	New Contracts Ratified	6/1/13 - 8/1/13
	Commission Approval	8/1/13 - 9/30/13



IS 2-1 City Manager's Reorganization Plan*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The realignment of the organizational structure of the City Administration is designed to eliminate organizational silos and to facilitate inter-departmental communication and collaboration around our core service areas. In order to accomplish this, it is necessary to establish a common mission for all departments to focus upon.

Analysis

A unified mission, 'We Build Community,' was introduced, and the city was organized into nine departments. One of the concepts was to "put people together, with like-minded jobs, functions, and mission."

While the extent of the reorganization was significant, elements such as the new Sustainable Development and Transportation & Mobility Departments, as well as the creation of the Offices of Neighbor Support and Structural Innovation within the City Manager's Office illustrate the shift from traditional to innovative. Below a few major changes are listed for reference:

- Permitting and Inspections was moved from Building Services to Sustainable Development
- All Planning & Zoning functions (except Transportation Planning) were moved to Sustainable Development
- All Economic Development functions(including Beach CRA and NWFHP CRA; excluding Film Permitting and Real Estate) were moved to Sustainable Development
- Airport was moved from Business Enterprises to Transportation & Mobility
- Parking was moved from Parking & Fleet Services to Transportation & Mobility
- Transportation Engineering was moved from Public Works to Transportation & Mobility
- Office of Professional Standards was moved to Human Resources
- Risk Management was moved to Human Resources
- Employee Benefits was moved from Finance to Human Resources

The end result of the reorganization was the maximization of existing city resources by taking them from being dispersed throughout the City to putting them into one place where they would be most effective. Prior to the reorganization, people who needed to work together were not together. The reorganization fixed that issue, as well as developed a new mission and set of goals for City departments and personnel to work by. Additionally, by having a leaner government, the City has recognized a cost savings as well as becoming more efficient.

Milestones



IS 2-1 Reallocation of Capital Projects Portfolio*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

In an effort to understand the full scope of our capital project portfolio, to gain a fresh perspective, and to have a clear understanding of the many integral parts of the CIP, staff conducted an in-depth analysis of the Community Investment Plan project portfolio. This review resulted in numerous suggestions to strengthen the management of our capital project portfolio, including closing a number of projects, moving funding to other funds where they would be more appropriately funded, and reallocating funding in various bond funds. Once complete, the City was able to transfer \$7.8MM back to the General Fund.

Analysis

The Capital Projects portfolio was reviewed and numerous projects were closed. As a result \$7.8 MM was transferred back to the General Fund in order to balance the FY 2012 Budget.

Staff continues to review open projects in an ongoing effort to adequately manage the portfolio.

Milestones



IS 2-2 Implement of Local Business Preference Ordinance*

Commission Annual Action Plan

 Home

 Initiatives

Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Finance

Description

The intent of the implementation of a Local Business Preference is to encourage and promote the participation of and increase the number of contract awards to businesses located either in the City of Fort Lauderdale, or Broward County. The enactment of the Local Business Preference was a policy direction of the City Commission in 2012. To encourage the participation of local businesses in the City's competitive process, the ordinance is designed to give a preference to business which are located either in the City or the County, and which affirm to hire and maintain a certain number of City residents as employees working on the City contract. To qualify for the 10% preference a business must be located within a non-residential zone of the City, and agrees to maintain a staffing level of fifty percent employees who are residents of the City of Fort Lauderdale. To qualify for a 7.5% preference a business shall agree to be located within a non-residential zone of the City, or shall agree to maintain a staffing level of at least 50% who are residents of the City. To qualify for a 5% preference a business shall agree to maintain a permanent place of business within the limits of Broward County.

Analysis

On March 20, 2012, the City of Fort Lauderdale City Commission unanimously approved the Local Business Preference ordinance. In December of 2012, the Commission directed that the ordinance be amended to broaden the impact on local businesses and increase the number of contracts that will be affected by a business which applies for the preference. The anticipated ordinances amendment should occur in February or March of 2013.

Milestones



BD 1-3 Implement Business Development Program*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Business Development

Lead Department

Sustainable Development

Description

This Action Plan item was originally referred to as the Business Concierge Service. The concierge service initiative has been accomplished by hiring Laura Gambino (Business Development Coordinator). Laura was hired to implement the goals of the Business First initiative and through her current role with DSD this has occurred and her role has evolved. Laura, along with other DSD staff members, have been asked to collaborate on developing a comprehensive Business Development Program. This program will incorporate all of the existing day-to-day activities and projects with the Business Development Manager as the lead staff person:

- Business Education Outreach – includes Business Seminars, BIZSmart and Lunch N’Learn with a total of 25 events in fiscal year.
- Create Partnership with Broward College for Education and Event collaboration
- Business/Permit Concierge Assistance – continue direct access for business and development community to “hands-on” high level neighbor assistance and permit expediting
- Develop and execute Business Incubator Launch
- Cultivate Business F1rst coordination
- Execute the Community Appearance Annual Awards Event
- Develop and Manage RFP process for Downtown Retail Recruitment Strategy
- Lead Riverwalk Activation Plan – Three Phases

1) Public Space and Design upgrades

- Development Projects
- Sea Wall and Lighting
- Public Art and Park Improvements

2. *Activation of Special Events

- Special Event Ordinance
- Vendor Applications
- Activate Urban Design/KBE New Life for the River Plan

3. *Management Strategy

- Designate a dedicated City Staff person as Project Manager
- Responsible for all Coordination efforts

Analysis

By replacing the Business Concierge program with the Business Development initiative allows for a holistic approach to business outreach and assistance through the Department of Sustainable Development, more specifically the Economic and Community Reinvestment Division. By consolidating the resources of our business outreach team we believe this will lead to better collaboration for the development of partnerships and programs that will assist all segments of the Fort Lauderdale business community. For example, we are completely revamping our Business Education Series and developing a new approach focused on more strategic partners such as the Fort Lauderdale Chamber, the Greater Fort Lauderdale Alliance, our local colleges and universities, and our local business organizations.

The primary goal of the revamped business development approach is to meet the performance measure of 25 business events in this fiscal year. Even with the changes in staff and revamped outreach efforts staff is confident that this division will meet the performance measure established by the department.

Milestones

BIZSmart (8)	10/9/12 - 9/1/13
Cypress Creek Uptown Council (4)	10/14/12 - 9/30/13
Business Education Seminars (3)	10/23/12 - 2/28/13
Lunch N Learn Series (6)	1/29/13 - 9/30/13
Breakfast with City Manager (3)	3/1/13 - 10/1/13
Community Appearance Annual Event	5/9/13 - 5/9/13

- Define roles and responsibilities of key community organizations
- Create charter and execute plan



PP 1-1 Marina Dredging: Environmental Study/Permitting (Las Olas, Aquatic Center, Bahia Mar)*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Public Works

Description

The proposed project consists of dredging the access from the Florida Inland Navigation District (FIND) project to three marinas to connect their existing dockage facilities and channels to the deepened Intracoastal Waterway (ICWW) channel. The City of Fort Lauderdale (COFL) North Marina Dredging Project includes deepening the connection between the FIND project limits and the marina facilities at the Las Olas Marina and the Fort Lauderdale Aquatic Complex. The COFL South Marina Dredging Project includes deepening the connection between the FIND project limits and the private marina facilities at the Bahia Mar Yachting Center.

Analysis

The completed draft permit application is currently being reviewed by City staff.

Milestones

- ✓ North Marina Dredging Project Task Order 9/5/12 - 2/28/13
- ✓ South Marina Task Order 9/5/12 - 3/25/13
- ↑ Permit Review and Submittal to Regulatory Agencies 12/3/12 - 1/31/13



PP 2-3 Coordinate City Support for Grand Prix*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

The initiative will include the hosting of an Indy Car Grand Prix event.

Analysis

Staff was approached by a group of partners regarding the possibility of holding a roadway grand prix in Fort Lauderdale in the Fall of 2013. Support for the Grand Prix was presented to the City Commission on June 21, 2011.

The event partners proposed a three-day event including three different races, music concerts, interactive exhibits, yacht parties and a charity gala.

Discussions held with the promoter during the week of January 7, 2013 reveal the event will not take place in 2013. The promoter indicates the event may take place in 2014.

Milestones

	Bring final agreement to Commission for action	10/2/12 - 12/18/12
	Provide city services per the agreement	11/4/14 - 11/25/14



PP 2-3 Coordinate City Support for Air Show*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative will include the coordination and hosting of a city air show event.

Analysis

Staff has been working with B. Lilley, Inc. / Lauderdale Air Show, LLC to develop an agreement to conduct an air show on Fort Lauderdale beach. The air show includes an aircraft flight demonstration show and ancillary activities such as entertainment, exhibits, souvenir sales and refreshment sales.

The agreement is a three-year agreement. The City has the option to renew the agreement for one successive three-year term provided both parties mutually agree.

Milestones

✓ Provide services as designated by the agreement 4/29/13 - 5/10/13



PP 2-3 Coordinate City Support for Boat Show*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

The initiative will include the hosting of the international boat show

Analysis

The event agreement for the coordination of the Boat Show was presented to the Commission on 9/5/12.

The City of Fort Lauderdale hosted the 53rd Fort Lauderdale International Boat Show on October 25-29, 2012. Show exhibits ranged from yacht builders and designers, to exotic cars and brokerage yachts. A wide variety of boats and sea vessels were on display including runabouts, sport fishers, high performance boats, center consoles, cabin cruisers, flat boats, skiffs, express cruisers, sailing yachts, motor yachts, bow-riders, catamarans, ski boats, jet boats, trawlers, inflatables, canoes, and superyachts.

The event site covered six locations and over 3 million square feet of space . A transportation network of bus shuttles, water taxis, and riverboats allowed attendees to easily navigate the boat show and its expansive waterways system.

Milestones

- ✓ Bring outdoor event application to Commission for action 8/29/12 - 9/5/12
- ✓ Provide city services as per the agreement 10/22/12 - 11/9/12

Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Public Places
Lead Department
Parks and Recreation
Description
This initiative involves the coordination of a weekend salute to the military in collaboration with the Convention and Visitors Bureau.

Analysis
<p>The City of Fort Lauderdale hosted an event in honor of the United States Armed Forces saluting the military with a three-day event entitled "Stars, Stripes and Sun." The event took place on September 14 - 16, 2012. Veterans and military personnel were able to enjoy special offers from more than 50 hotels and restaurants.</p> <p>Festivities began with a Dolphins Day Pep Rally kick off on Friday, September 14, 2012 at Huizenga Plaza. The kickoff featured the Dolphins cheerleaders, a Kids Zone, live music and the U.S. Army Golden Knights parachute team.</p> <p>Activities taking place on Saturday, September 15 included the Golden Knights skydiving demonstration, Workforce One Career Center, and Saturday Night Alive concerts and entertainment on the beach at State Road A1A and Las Olas Boulevard.</p> <p>The event concluded on Sunday with a pool party, BBQ, live music and a fundraiser on the beach to benefit Veterans Services of America.</p> <p>"Every day, our men and women in the armed services proudly and professionally put themselves in harm's way to protect our way of life," Mayor John P. "Jack" Seiler. "The 'Stars, Stripes and Sun' celebration gives our community an opportunity to come together to thank these true heroes for their courage, commitment and sacrifices, while sharing in a weekend of fantastic, fun-filled events."</p>
Milestones
<p>✓ Implement special event 9/14/12 - 9/17/12</p>



PP 2-3 Coordinate City Support for Winterfest*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

This initiative involves the hosting of a Winterfest Boat Parade special event.

Analysis

The event agreement for the coordination of the Winterfest Boat Parade was presented to the City Commission on 9/18/12.

The Seminole Hard Rock Winterfest Boat Parade is produced by a Florida not-for-profit organization. Winterfest Boat Parade participants decorated their entries to showcase their favorite blast from the past or a popular music icon. The parade was set during the holiday season to encourage entrants to embrace a charity component. Millions watched the parade via television and approximately one million spectators viewed the parade along the 12-mile parade route.

Milestones

- ✓ Bring event application to Commission for approval 9/18/12 - 9/18/12
- ✓ Provide city services as per agreement 12/14/12 - 12/17/12



BD 1-1 Prepare Downtown Retail Recruitment Strategy*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Business Development

Lead Department

Sustainable Development

Description

The purpose of a downtown retail recruitment strategy is to help create a vibrant, pedestrian friendly downtown consistent with the 12 urban design and planning principles of the Downtown Master Plan for the City of Fort Lauderdale. The twelve principles are listed below:

- Capture a greater share of regional development
- Increase residential opportunities downtown, with supporting amenities
- Strengthen areas of varied neighborhood character and distinct identity
- Focus most intense development in a compact core
- Surround the core with walkable, mixed-income neighborhoods
- Create extroverted pedestrian friendly buildings
- Get greater value from past investments and existing resources
- Make the Las Olas Riverfront – Riverwalk Corridor a top priority
- Return the river to its central role and connect the two sides
- Green the downtown with a connected system of downtown trails, parks and streets
- Provide alternatives to the car; walking, cycling and transit
- Connect to surrounding neighborhoods, the beach and surrounding destinations

The primary focus of the retail recruitment strategy will be on the Downtown Regional Activity Center (DRAC). Secondary retail markets information on areas such as the NW CRA, the Middle River CRA and the South Andrews District will also be included in the report. Upon the completion of data gathering, public meetings and data analysis the consultant will produce a comprehensive retail recruitment strategy for Downtown Fort Lauderdale.

Laura Gambino -Project Manager.

Analysis

A final version of the RFP has been created for review and approval. After the RFP is approved it will be advertised to hire a consultant to develop a Downtown Retail Recruitment Strategy.

A very aggressive milestone schedule was initially created for this action plan item. A draft RFP was completed and put together for review by DSD/ECR staff back in early October 2012 with the expectation that the document could be released in late October 2012. After the draft RFP was reviewed by the Assistant City Manager and DSD Deputy Director some minor edits were made to improve the quality of the document. Subsequently, the document was also forwarded to the Downtown Development Authority and the Department of Transportation and Mobility for additional feedback.

The evaluation committee for this project is recommended to have no more than 5 persons. 3 city-staff members and 2 persons from the community - preferably someone from the DDA, Riverwalk Trust or the Downtown merchants association.

A final Draft of the document was transmitted to DSD Leadership and the City Manager's office on December 27,2012 to release the RFP.

Milestones

	Prepare and Issue RFP	10/1/12 - 10/31/12
	RFP Responses	12/1/12 - 12/31/12
	Hire and Select Consultant	1/1/13 - 2/28/13
	Consultant Research / Mtgs/ Evaluation 1) One Public Meeting w/open house and 2) Retail Focus Group Meetings	3/1/13 - 4/30/13
	Draft Report and Strategy recommendations	6/1/13 - 6/30/13
	Present to City Manager	6/30/13 - 6/30/13
	Present to City Commission	7/1/13 - 7/31/13



BD 1-2 Coordinate with TMA for City Excursions for Cruise Passenger Program*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Business Development

Lead Department

Transportation and Mobility

Description

This is a 13-week pilot program to provide a transportation linkage from the Fort Lauderdale/Hollywood International Airport to downtown Fort Lauderdale for passengers who have hours of wait time to connect to flights or transport to the Port for cruises. The City is coordinating with partners such as the TMA, Stranahan House, Bags to Go, the CVB, and others to fund the pilot with dollars and in-kind services.

This is an opportunity to bring these visitors, estimated at 150-200 per weekend during the pilot program, to downtown to enhance their travel experience and create new business for the downtown area and to link them to the beach area via the SunTrolley, as well.

The plan is to provide a bus to the Stranahan Historical Museum and back, for the cost of the excursion ticket tentatively set at \$19.95. Visitors will get free admission to partner venues such as Stranahan House, the Museum of Discovery and Science and others. They will also have the opportunity to stroll Las Olas, enjoy food and beverage venues, or hop the trolley to the beach to enjoy that area. The buses will run on a limited weekend schedule and visitors will be able to purchase their excursion tickets through a site being provided by the CVB.

Analysis

The City Excursion didn't start when expected because the venture depends on various partner volunteers from corporations and organizations, as well as City staff, to get approvals, funding commitments, and sponsor donations to get the project "on the road". That process encountered a few hiccups along the way, although it continually moved forward. While most of the details had been worked out by the middle of November, the host site, Stranahan House Museum, had made commitments for their space most weekends during the holidays and could not accommodate Excursion guests for their welcome and ticket sales consistently until the 2nd weekend in January. It was decided that providing only intermittent service at that time would be detrimental to the program and delaying the startup would actually let us launch at the beginning of the peak season.

Thanks to our volunteer partners and City 'seed' funding, the first City Excursion finally chugged out of the Fort Lauderdale/Hollywood International Airport on Friday, January 11, 2013. The Excursion had 58 riders with 16 paying customers the first weekend. We expect it to take some weeks for the ridership to pick up but marketing efforts are continuing. Ridership is being tracked daily and T&M will monitor it closely. An adjustment has already been made by moving the host site to the Historical Museum to mitigate the need to intermittently close the Stranahan House to the Excursion guests because of other uses.

Milestones

✓	Commission approval of \$30,000 contribution to the pilot program.	7/25/12 - 9/5/12
↓	Launch marketing campaign.	7/25/12 - 2/18/13
↓	Excursion startup	7/25/12 - 2/28/13



IS 1-1 Implementation of "We Build Community"*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

The "We Build Community Campaign" is the development and implementation of an employee recognition program that rewards and promotes innovative ideas. During the development process, a designated team will work in part with the Innovation Academy, a pilot program of the Alliance for Innovation that our City was selected to participate in. The "We Build Community" campaign will be created from an assortment of best practices as well as fresh new ideas. This process will consist of two phases.

Analysis

A work plan for the "We Build Community" campaign was developed and consists of two phases, with the first being research and development and the second being implementation.

A cross-functional team of City staff participated in the Innovation Academy pilot program, hosted by the Alliance for Innovation. Through this, the city was tasked with creating an innovative, meaningful, and lasting project geared toward cultivating innovation and building community.

As part of participating in the Academy, the team surveyed each of the City's departments to assess our current organizational practices and attitudes pertaining to innovation and change. The team attended six interactive, web-based Academy sessions during the course of the pilot program and met additionally to develop the internal "We Build Community" campaign project. They presented the progress of their project to the Academy and the other seven participating cities on December 19, 2012.

The next phase of the project will consist of implementing a pilot version of the project in two City departments to test the campaign's effectiveness and gather feedback from employees. Following that, any appropriate revisions will be made and the campaign can be launched in all departments.

Milestones

✓	Develop Work Plan	8/1/12 - 8/31/12
✓	Participate in the Innovation Academy	9/1/12 - 12/31/12
↑	Organization Roll-Out	1/1/13 - 6/30/13



IS 1-3 Develop a Citywide Social Media Policy*

Commission Annual Action Plan



Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

City Manager's Office

Description

Government agencies are increasingly looking to leverage social media to improve the quality of government services and elicit greater neighbor engagement. Developing a social media policy is an important first step for government agencies considering using social media and can ultimately serve as a key enabler for responsibly and effectively leveraging social media tools. Because many governments are struggling with what such a policy should encompass and convey, legal assistance and training will be provided to develop the City's social media policy.

Analysis

The initiative to develop a citywide social media policy is on schedule. After attending a social media risk and liability seminar, City staff determined that legal assistance and training would be needed to draft and develop a policy. In January, the City retained the services of attorney Mark Fiedelholtz, who specializes in developing social media policies for governmental entities. A team of key City staff will meet with Mr. Fiedelholtz to develop a timeline and refine the scope of services.

Milestones

- ✓ The City has retained the services of Mark Fiedelholtz, Esq., to develop a social media policy. 8/20/12 - 12/3/12
- ✓ Hire an attorney to assist and train staff in the development of the social media policy. 8/20/12 - 11/20/12
- ↑ Attend Social Media Risk and Liability Seminar - Mike Maier/Shannon Vezina 8/28/12 - 8/28/12
- Key City staff will meet with Mr. Fiedelholtz to develop a timeline and refine the scope of services. 1/7/13 - 3/29/13



Category
Management in Progress
Commission Prioritization Level
Not Applicable
Cylinder of Excellence
Internal Support
Lead Department
Information Technology Service
Description
The City's website will be upgraded to provide a more interactive environment. Incorporate ways to collect information from the public via surveys, suggestion box or departmental feedback pages on the City web site. Expand the use of social media tools to communicate with neighbors. Employ new technology to enhance public interaction at City meetings and make meeting content more accessible.

Analysis																											
Graphic Design is 90% complete. Due to a possible software upgrade, the content management system will determine the direction of the development. Projected completion date is February 15, 2013.																											
Milestones																											
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Category

Management in Progress

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Internal Support

Lead Department

Information Technology Service

Description

The existing programming on the City's local access channel (currently Channel 78 for Comcast subscribers) is a series of PowerPoint presentations that are rotated periodically between live and re-broadcast City meetings. A Content Management System for video will allow for a richer media content to be broadcast and managed on this media outlet.

Analysis

In May 2012 work began on upgrading channel 78. Equipment was configured and installed and work began on updating the template and logo. Royalty free music was obtained and with the department liaisons, content was compiled and finalized. The soft launch was successful and channel 78 went live in November 2012.;

Milestones

✓ Configure and install equipment.	5/15/12 - 8/6/12
✓ Update template & logo (PIO)	5/15/12 - 11/1/12
✓ Template & logo approval (PIO)	5/15/12 - 11/1/12
✓ Gather royalty free background music.	5/15/12 - 11/1/12
✓ Compile liaison list.	6/8/12 - 6/8/12
✓ Soft launch target go live date	9/6/12 - 10/16/12
✓ Order digital video production camera (PIO)	9/6/12 - 11/1/12
✓ Publicized go live date 11/1/12.	9/6/12 - 11/1/12



NE 1-3 Sistrunk Blvd Streetscape Project*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Neighborhood Enhancement

Lead Department

Public Works

Description

This is a Community Reinvestment Project providing streetscape improvements along the Sistrunk Boulevard Corridor.

Analysis

The project was completed November 15, with all City punch list items completed by December 15. Currently, we are trying to push the County to provide all their approvals and acceptances. Finally, we are working on completing all of the final paperwork, including Grant apps and final Pay Applications.

Milestones

✓ Bid Date	6/30/10 - 6/30/10
✓ Award Date	7/7/10 - 7/7/10
✓ Construction Start Date	12/9/10 - 10/15/12
✓ Construction End Date	12/9/10 - 11/20/12
↑ Completion of final paperwork including grant applications and final pay applications	12/17/12 - 3/15/13



PP 2-5 Orange Bowl at Carter Park Project*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Parks and Recreation

Description

The project is a joint venture between the Orange Bowl Committee and the City of Fort Lauderdale. Project amenities include new combination football/soccer field includes special turf surface as well as a new track surface.

Analysis

Project commenced 9/17/12, and is currently 95% complete, with full project completion/occupancy projected for January 25, 2013. Final projected cost is expected to be less than \$3,000,000 budgeted, but unknown as to the exact amount at this time. Remaining items to be completed include gates for the new fences, miscellaneous landscape work, and the track striping, delayed by the track manufacturer.

The ribbon cutting ceremony was held on January 5, 2013.

Milestones

Construction of improvements by Orange Bowl Inc. contractor 9/10/12 - 1/4/13



PP 1-3 Southside School Project*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Public Works

Description

The remaining portions of the historic reconstruction of Southside Elementary School in District 4 has been split into separate contracts in effort to move the project forward. The two portions are 1) the remaining building components and 2) the south exterior components..

Analysis

The City Commission approved the motion to reject all bids for the south exterior elements at its January 8, 2013 meeting. Rebid package for site improvements is scheduled to be advertised on January 16, 2013 with an award date of March 19, 2013. New independent estimate of outside site improvements is \$865K including Andrews Avenue sidewalk improvements.

Milestones

 Advertise and rebid - South Exterior Improvements	1/24/13 - 2/27/13
 Commission Approval of Contract Award	2/28/13 - 4/2/13
 Contract prepared and Routed for approvals	4/3/13 - 4/19/13
 Construction of Site Improvements	5/1/13 - 4/30/14
 Issue Notice to Proceed	5/16/13 - 5/16/13
 Preconstruction Meeting	5/17/13 - 11/22/13



IN 2-1 Fiveash Plan: Reliability Improvements*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

The scope of this project consists of a wide variety of repairs and replacements throughout the water treatment plant. Major items includes a new stormwater collection system on the west side of the plant; replacement of the air starting system for the high service pump diesel engines; replacement of the vacuum priming system for the high service pumps; reconfiguration of valves and the metering system for the high service pumps; upgrades to the control system for the transfer pumps; replacement of the store front glass and frame across the plant entrance with hurricane resistant frame and glass; replacement of the compressed air system piping for the entire plant; repairs and upgrades to the two elevators; remodeling the mail control room, laboratory, break room and facility manager's office; replacement of the flooring and ceiling for the operations building; replacement of the system for loading and transporting lime; replacement of the controls for the wash water recovery pumps and the was water transfer pumps: replacement of the plant-wide control system; replacement of the air conditioning system in the operations building, repair of hurricane damage; repair of leaking building joints; waterproofing of the exterior of the high service pumps station No. 2 building; removal of the falling acoustic ceiling tiles in the high service pump station; replacement of several roofs; replacement of the plants obsolete generators and the installation of a plant-wide fire alarm monitoring system.

Analysis

The cost estimate for the project has been completed and funding for the project identified. Project dates are being revised based on current plan. Staff is currently preparing bid documents and anticipate construction contract award in June 2013, with construction complete in July 2016.

Milestones

✓	Planning Start Date	5/1/03 - 9/30/12
↑	Bid Date	8/20/12 - 3/30/13
●	Award Date	6/4/13 - 6/18/13
●	Construction Start Date	7/1/13 - 7/31/13
●	Construction End Date	7/31/13 - 7/31/16



PP 1-1 15th Street Boat Ramp Improvements*

Commission Annual Action Plan



Home



Initiatives

Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Public Places

Lead Department

Public Works

Description

The project consists of renovation and site improvements for the SE 15th Street Boat Launch and Marine Complex. The construction phase is being funded in part by a Florida Inland Navigation District grant in the amount of \$876,906. Funds will be used towards the purchase and/or installation of concreted floating docks for Police Department use, a fish cleaning table with macerator and shelter, a picnic area and shelter, lighting, an ADA accessible floating dock, a sewage pump out system; concrete curbing, paving, pavers, upgraded landscaping and irrigation and an ADA accessible restroom structure, drainage improvements; upgrades and enhancements to the entrance of the Marine Police Facility; expanded parking, disabled parking and fencing.

Analysis

Broward Boating Improvement Program (BBIP) grant funds transferred to project. Grant funding from Florida Inland Navigation District (FIND) accepted by City Commission in November 2012. Staff is awaiting receipt of signed agreements. Estimated cost to complete project is within project budget. A meeting is scheduled with the Building Department on January 28 to discuss final revisions to the drawings, based on discussions final drawings will be available by February 28, 2013.

Milestones

	Complete Construction Documents	11/1/12 - 2/28/13
	Execute Consultant Agreement for Construction Mgmt and Project Certification	2/1/13 - 2/28/13
	Advertise, Bid and Award Contract	3/1/13 - 5/7/13
	Execute Contract	5/13/13 - 6/28/13
	Construction	6/3/13 - 6/2/14



PS 3-1 Construct Fire Station 46*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Construct new Fire Station facilities that meet the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. Facility will meet the specifications based on the number of personnel and apparatus assigned to them. The City has a contract to construct a new Fire Station 46 on a parcel at the south end of Mills Pond Park that abuts NW 19 Street.

Analysis

Project completion/occupancy is scheduled for March 11, 2013. Staff is currently in process of resolving ROW issues with Broward County on NW 19 Street involving the deceleration lane for ingress into the site. The total project cost is projected to be under the original budget of \$2,650,000. Project is currently slightly ahead of schedule with an estimated completion date of 2/28/13.

Milestones

✓ Design	11/1/10 - 3/31/11
✓ Bid Date	4/20/11 - 4/20/11
✓ Award Date:	5/17/11 - 5/17/11
↑ Construction	10/17/11 - 3/11/13



PS 3-1 Design and Construct Fire Station 8*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Construct new Fire Station facilities that meet the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. Facility will meet the specifications based on the number of personnel and apparatus assigned to them. The location of Fire Station 8 has not yet been determined but it is planned for the area south of the New River, north of SE 17 St and east of the FEC railway tracks.

Analysis

The search for suitable property within the serviceable area is ongoing. A potential site has been identified and an independent appraisal has been completed. The initial appraisal was \$315,000. A second appraisal has been order for comparison.

The final design is on hold pending site acquisition. A site study has been done confirming that the two story prototype station (similar to FS 29) will work on the site.

Construction funds are not currently available due to a budget short fall from Bond proceeds. Staff believes that additional funding will be identified from previously completed fire bond projects that were constructed under budget.

Milestones

Design	8/20/12 - 5/30/15
Bid Date	12/30/13 - 12/30/13
Award Date	2/5/14 - 2/5/14
Construction Start Date	5/15/14 - 5/15/14
Construction End Date	5/30/15 - 5/30/15



PS 3-1 Design and Construct Fire Station 13*

Commission Annual Action Plan



Category

Major Projects

Commission Prioritization Level

Not Applicable

Cylinder of Excellence

Infrastructure

Lead Department

Public Works

Description

Construct a new Fire Station facility at 2871 E. Sunrise Boulevard that meets the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. Facility will be designed based on the number of personnel and apparatus assigned to them. The proposed station is located on property owned by the State at Birch State Park. The proposed design includes a two story structure with 13,250 SF. The building will have 3 bays, a battalion station and 12 bunks.

Analysis

Staff met with representatives of the State Department of Recreation and agreed to scale land back to approximately 200' x 200' which was the original land. Fears of litigation by Antioch College preclude the large land transfer. Further study has required City to ask for more land. Site plan has been relocated west to the Intracoastal Waterway thus allowing for future fireboat. Land area has sufficient parking to permit construction of Beach Rescue Headquarters as third floor. Separate funds must be added to pay for additional work associated with the Beach Rescue requirements. An updated request for consideration has been sent to the State

Milestones

Design	8/20/12 - 12/31/14
Bid Date	6/30/13 - 6/30/13
Award Date	8/15/13 - 8/15/13
Construction Start Date	11/1/13 - 11/1/13
Construction End Date	12/30/13 - 12/30/13



Category
Major Projects

Commission Prioritization Level
Not Applicable

Cylinder of Excellence
Infrastructure

Lead Department
Public Works

Description
Construct new Fire Station facility at 3201 NE 32 Street that meets the needs of the Fire Department pursuant to the 2004 Fire Rescue Construction Bond approved and established by the City. This 10,000 SF Satellite Facility will be 2 stories with a 2 bay back in station with 7 bunks. A drive-thru configuration is not possible due to the new base flood requirements. This will meet the specifications based on the number of personnel and apparatus assigned to them.

Analysis
City is in active conversation with private developer who has acquired surrounding properties previously held by PNC Bank. Proposal is for a land swap similar to that which was successful in developing FS 35. The agreement for property swap is currently under review by City Attorney's office. The absence of an executed agreement for land swap has delayed the bid process. Design is proceeding at an accelerated schedule and, if land swap agreement is successful, this project will be bid as CM at Risk under an RFP which should be bid in February 2013.
New surface water permits and DRC approval will be required for this project. Staff is working with the developer's consultants to prepare for the public hearing for site plan approval.

Milestones
Design 8/20/12 - 12/31/14
Bid Date 1/30/13 - 1/30/13
Award Date 3/5/13 - 3/5/13
Construction Start Date 5/20/13 - 5/20/13
Construction End Date 5/1/14 - 5/1/14